

**MEETING MINUTES
MAY 22, 2024**

**PORT OF ASTORIA
BUDGET COMMITTEE MEETING
PIER ONE BUILDING
#10 PIER 1, SUITE 209
ASTORIA, OR 97103**

Call to Order:

Budget Committee Chair Steve Kraske called the Budget Committee Meeting to order at 1:01 pm.

Roll Call:

Commissioners Present: Robert Stevens; Tim Hill; Frank Spence; Jim Campbell; and Dirk Rhone*. Dirk Rohne attended via Zoom.

Citizen Committee Members Present: Bill Young*; John Lansing; Steve Kraske; and Tad Pederson*. Bill Young and Tad Pedersen attended via Zoom.

Staff Present: Executive Director Will Isom; Deputy Director Matt McGrath; and Finance & HR Director Melanie Howard.

Continue Review of Proposed Budget for Fiscal Year 2024-2025

Budget Committee Chair Steve Kraske inquires if anyone has any questions regarding the proposed fiscal year 2024-2025 budget.

- Commissioner Frank Spence asked for more information about the planned dredging in the East Mooring Basin. Finance and HR Director Melanie Howard informed Commissioner Spence that the dredging would occur in the boat ramp area. Due to mechanical failures, no dredging was completed during the last in-water work window. The Port is working on a timely and economically efficient solution.
- Commissioner Spence and Commissioner Dirk Rhone discussed removing the dredging project from the proposed budget. Executive Director Will Isom explained that the Oregon State Marine Board governs the boat ramp and has offered financial support over the past years. For the Port to remain compliant with the Marine Board, the boat ramp must remain in working condition and be accessible.
- Commissioner Spence referred to the Capital Projects list on page 19 of the Proposed Budget packet and suggested that the purchase of heavy machinery equipment for maintenance of the Airport's grounds be added to the budget. Isom explained that it would make more financial sense for the Port to outsource as needed instead of purchasing the landscaping equipment, as the purchase would require additional staff training, certifications, and equipment maintenance.

Due to technical difficulties, the Zoom meeting was disconnected for eight minutes.

Public Comment:

There were no requests for public comment.

Approval of Proposed Budget for Fiscal Year 2024-2025:

Kraske inquires if there are any questions before the Committee vote on the proposed budget for Fiscal Year 2024-2025. No questions were presented.

Steve Kraske moved to approve the Proposed Budget for Fiscal Year 2024-2025 as presented. John Lansing seconded. The motion passed unanimously.

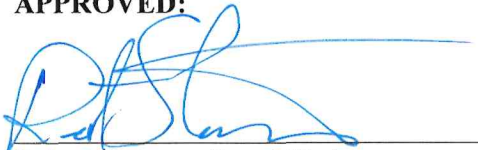
Approval of Tax Rate for Fiscal Year 2024-2025:

The proposed tax rate of assessed value within the taxing district for the fiscal year 2024-2025 is \$0.1256 per \$1,000. This is unchanged from the previous fiscal year.

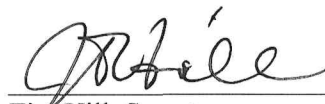
John Lansing moved to approve the Tax Rate of \$0.1256 per \$1,000 for Fiscal Year 2024-2025. Commissioner Stevens seconded. The motion passed unanimously.

Adjourned

Budget Committee Chair Steve Kraske adjourned the meeting at 2:19 PM.

APPROVED:

Robert Stevens, Board Chairman
Board of Commissioners

ATTEST:

Tim Hill, Secretary
Board of Commissioners

Respectfully submitted by:
Dianna Delgado
Executive Assistant

July 2, 2024
Date Approved by Commission