

**MINUTES**  
**JUNE 12<sup>th</sup>, 2014**

**PORT OF ASTORIA**  
**BUDGET COMMITTEE MEETING**  
**PORT COMMISSION CHAMBERS**

**Call to order**

Chairman Lansing called the Budget Committee meeting to order.

**Roll Call**

Members present: John Lansing, Chris Connaway, Mary Iverson, Richard Lee, Jim Campbell, Bill Hunsinger, Steve Fulton, John Raichl, and Robert Mushen.

Staff present: Interim Director Mike Weston, Finance Manager/Budget Officer Colleen Browne and Facilities Manager Tami Herman.

**Pledge of Allegiance**

**Old Business**

1. Approve Minutes from Quarterly Budget meeting on 3/20/14  
Commissioner Fulton moved to approve the Budget Committee minutes for 3/20/14. Commissioner Raichl seconded. Motion carried.
2. Continue Review of Budget for Fiscal Year 2014/2015  
Finance Manager/Budget Officer Colleen Browne presented the revised edition of the FY 14/15 Budget, and noted the requested revisions to those assembled.  
Main discussion points included the set up of a reserve account for dredge needs; cuts in the general fund; decreasing the personnel budget; airport fuel revenue projections; and capital expenditures.

Action items were as follows:

- Commissioner Mushen moved to instruct the Operations Manager to reduce the personnel budget by 10 percent. Commissioner Fulton seconded. Motion carried.
  - Commissioner Raichl moved to make a contingent line item for reserves and expenditures on AIP 21 and to remove funds from NTP dredging. Chris Connaway seconded. Motion carried.
  - Commissioner Mushen moved to place \$110,000 in excess funds into a special reserve account. Commissioner Raichl seconded. Motion carried.
  - Commissioner Campbell moved to have an additional budget meeting to review the budget for approval, on June 19<sup>th</sup>, 2014 at 12:00 PM. Richard Lee seconded. Motion carried.
3. Approve Budget and forward to Commission for Adoption  
The budget will continue review at the next budget meeting.

**Next Meeting Dates**

- Budget Committee Meeting: Thursday, 19 June 2014 at 12:00 PM

**Adjourned**

**APPROVED:**

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John Lansing, Chair

Respectfully submitted by:  
Judy Farfan, Administrative Clerk

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Date Approved