Port of Astoria

MEETING MINUTES
NOVEMBER 21, 2023

PORT OF ASTORIA
WORKSHOP SESSION
PIER ONE BUILDING
#10 PIER 1, SUITE 209
ASTORIA, OR 97103

Call to Order:
Chairman Stevens called the Workshop Session to order at 4:50 pm.

Roll Call:
Commissioners Present: Robert Stevens; Frank Spence; Jim Campbell; Tim Hill; and Dirk Rohne.
Staff Present: Executive Director Will Isom and Executive Assistant/Administrative Coordinator Stacy Bandy.
Port Counsel: Eileen Eakins was not present.

Pledge of Allegiance

Changes/Additions to the Agenda:
Commissioner Stevens requests to remove agenda item 6a. Executive Director Evaluation/Contract – Presented by George Dunkel Special Districts Association of Oregon (SDAO). George Dunkel had a scheduling conflict and is not available to attend today's meeting. Stevens explains that the Commission and Executive Director Isom have agreed on the contract for the Executive Director and that the contract is being reviewed by SDAO. Commissioner Rohne comments that he looks forward to working with SDAO to review the contract and make recommendations. Isom explains that his initial contract began in 2019, and over the years there have been several amendments. Instead of adding additional amendments, Isom thought it would be best to start with a clean slate. Isom adds that the contract is close to being finalized; Port Counsel Eileen Eakins has the document for review and final comments.
Commissioner Rohne moved to remove action item 6a. Executive Director Evaluation/Contract – Presented by George Dunkel SDAO from the agenda. Commissioner Spence seconded. The motion carried 5-0 amongst the Commissioners present.

Public Comment:
No public comment was received.

Commission Comments:
Commissioner Campbell commented on the following:
- Inquires as to the status and frequency of water sampling at Pier 3. Isom explains that there are several different testing locations across Port property, and testing requirements are specific to each location. Isom can inquire with staff and consultants as to the procedure for Pier 3 and get

back to the Commission. Campbell Environmental has been conducting sampling while staff Environmental Permit Specialist, Erin Hawkinson, is on leave.

Commissioner Rohne did not have any comments.

Commissioner Spence did not have any comments.

Commissioner Hill did not have any comments.

Commissioner Stevens did not have any comments.

Executive Director Comments:

- The Carnival Panorama cruise ship was berthed at the Port last week. The vessel was having mechanical difficulties and needed a place to dock before they could drydock in Portland. Another issue is that due to the height of the smokestack, it needed to be removed before the ship could head upriver. The ship headed to Victoria, BC, to have the stack removed, and the ship may return to Astoria on its way to Portland for drydock repairs. The stack could not be removed at the Port as the weight requirements exceed what Pier 1 can withstand.
- Dredging has begun at the East Mooring Basin. The maintenance department will also be dredging in the central waterfront during the in-water work window.
- Had dinner with Chih Wang and Chang Lee from Da Yang Seafoods. Chih's home base is out of the country, so it has been quite a while since they've had a chance to catch up.
- The Port will be hosting a field trip next week for Astoria High School students participating in a maritime history class. Students will spend several hours at the Port touring Da Yang Seafood and the marina and boatyard operations.

Upcoming Meeting Dates:

- Regular Session – December 5, 2023 at 4:00 PM
- Workshop Session – December 19, 2023 at 4:00 PM

Adjourned:

Chairman Stevens adjourned the meeting at 5:15 PM.

APPROVED:

Robert Stevens, Board Chairman
Board of Commissioners

ATTEST:

Tim Hill, Secretary
Board of Commissioners

Respectfully submitted by:
Stacy Bandy
Executive Assistant / Administrative Coordinator

January 9, 2024
Date Approved by Commission