



Adopted Annual Budget

Fiscal Year

July 1, 2023 – June 30, 2024

Port of Astoria



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Executive Director's Budget Message

On behalf of the Port of Astoria management team, I am pleased to present for your consideration the proposed budget for the 2023-2024 fiscal year. This budget represents our best estimate as to the available resources, operational and capital requirements for the upcoming year. It also represents the Port's continued efforts to uphold our mission statement: to generate economic growth and prosperity in a safe and environmentally responsible manner for its citizens through creation of family wage jobs and prudent management of its assets.

The Port's budget serves as a working document to provide guidance for our staff and commission to ensure resources are being deployed in a way that best serves the Port and the community we serve. Towards that aim, we work to maximize resources, minimize unnecessary spending, and continue leveraging our resources for capital investments and infrastructure.

This is a unique and exciting time to be a part of the Port of Astoria. Whereas the last few years have been spent stabilizing the organization, navigating the impacts of Covid-19, and planning a path forward with the engagement of stakeholders and community members, this upcoming year will be focused on securing the financial resources necessary to carry out these plans. Working with contractors, regulatory bodies, and legislators, we will ensure that these projects can be executed in a safe, efficient, and environmentally responsible manner.

Grants & Capital Projects

This year's proposed budget prioritizes the continued need for capital investment, particularly into revenue producing infrastructure, including Pier 2 Rehabilitation, the Airport Industrial Park, and Boatyard Expansion. This budget also recognizes the inflationary economic environment we are currently operating in that is driving up the cost of labor, materials, and services. As such, it is a priority of the Port to work with outside agencies on grant and funding opportunities, which will allow us to continue meeting our fiduciary obligations of managing community assets and investing in business operations that contribute to the local job force and economy.

The rehabilitation of Pier 2 West continues to be a focus of time and resources. The need for continued stability of the seafood processors on the pier is not a point of negotiation. Despite the high costs, now estimated to exceed \$24 million, the Port will find a way forward that rehabilitates and stabilizes the pier for many years to come, continuing the tradition of forward-thinking and planning to ensure our continued success. The Port is currently pursuing funding through multiple channels including applications submitted for the Federal Maritime Administration's Port Infrastructure Development Grant Program, the Federal Maritime Administration's Rebuilding American Infrastructure with Sustainability and Equity grant program, as well as legislative funding requests at the state and federal level.

It has also become a priority of the Port to engage with the community, with our business partners, and with other agencies in the area. Through transparency and cooperation, we believe that we can not only find success, but celebrate it.

Conclusion

I would like to thank the members of our budget for volunteering to be a part of this process. Your input and feedback are crucial as a check and balance mechanism to ensure the resources and assets the Port is tasked with managing for the public's interest are utilized in a fiscally responsible manner.



Lastly, I want to thank the Port Commission and Port staff for their time and continued dedication to their work. The Port of Astoria is on an upward trajectory, and although the organization still faces many challenges, I am optimistic about the Port's future through enhancing and maintaining Port assets and properties, continuing to improve the business model of the Port, providing quality customer service to our users, and building upon the positive reputation the Port has built over the past few years.

Will Isom
Executive Director

INTRODUCTION

The purpose of a budget, as defined by the Oregon Department of Revenue, is to encourage local governments to evaluate their needs in light of revenue sources available to meet those needs. Without an adopted budget, a local government’s ability to impose property tax, and their authority to spend money or incur obligations, expire on June 30th.

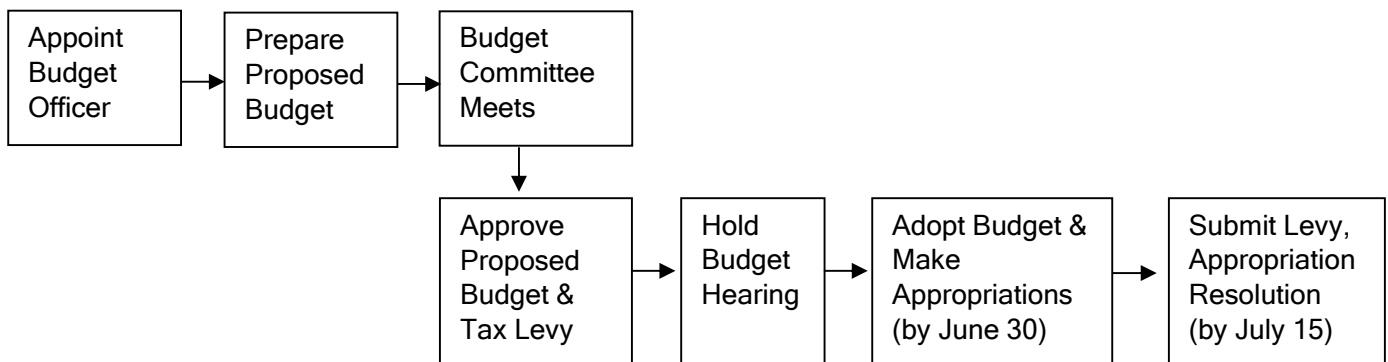
It is the responsibility of the budget committee to review the budget, consider public comment, and discuss and revise the budget as needed. Once the review process is complete, the budget committee is expected to approve the budget and property taxes, and the approved budget is presented to the Board of Commissioners for adoption.

This budget document is intended to summarize the major provisions within the budget, provide context for the resources and expenditures as adopted, and provide a comprehensive means of monitoring Port performance in the coming year. Comparisons primarily reference revenues and expenditures for the prior 2021-22 fiscal year, the budget for the current 2022-23 fiscal year, and year-to-date trends for the current 2022-23 fiscal year.

The principal framework for this budget is from the Strategic Business Plan Update (2019-2024) and Capital Facilities Plan (2020). The Strategic Business Plan Update outlines the Port’s strategic direction for the next three to ten years, with the Capital Facilities plan addressing many topics within the Strategic Plan. Working together and in support of each other, both documents provide critical direction and focus at a time when such highly focused efforts are necessary to maintain the Port’s role as an economic driver for the NW Oregon region and the state. References to the Capital Facilities Plan can be found in the capital projects section starting on page 15 of this document.

For this year’s budget, a modification was made that may affect comparability with prior years. Within the general fund, three additional departments were added that had previously been grouped together with the five original departments. Further information on this change can be found on page 9 of this packet.

Simplified Budget Process

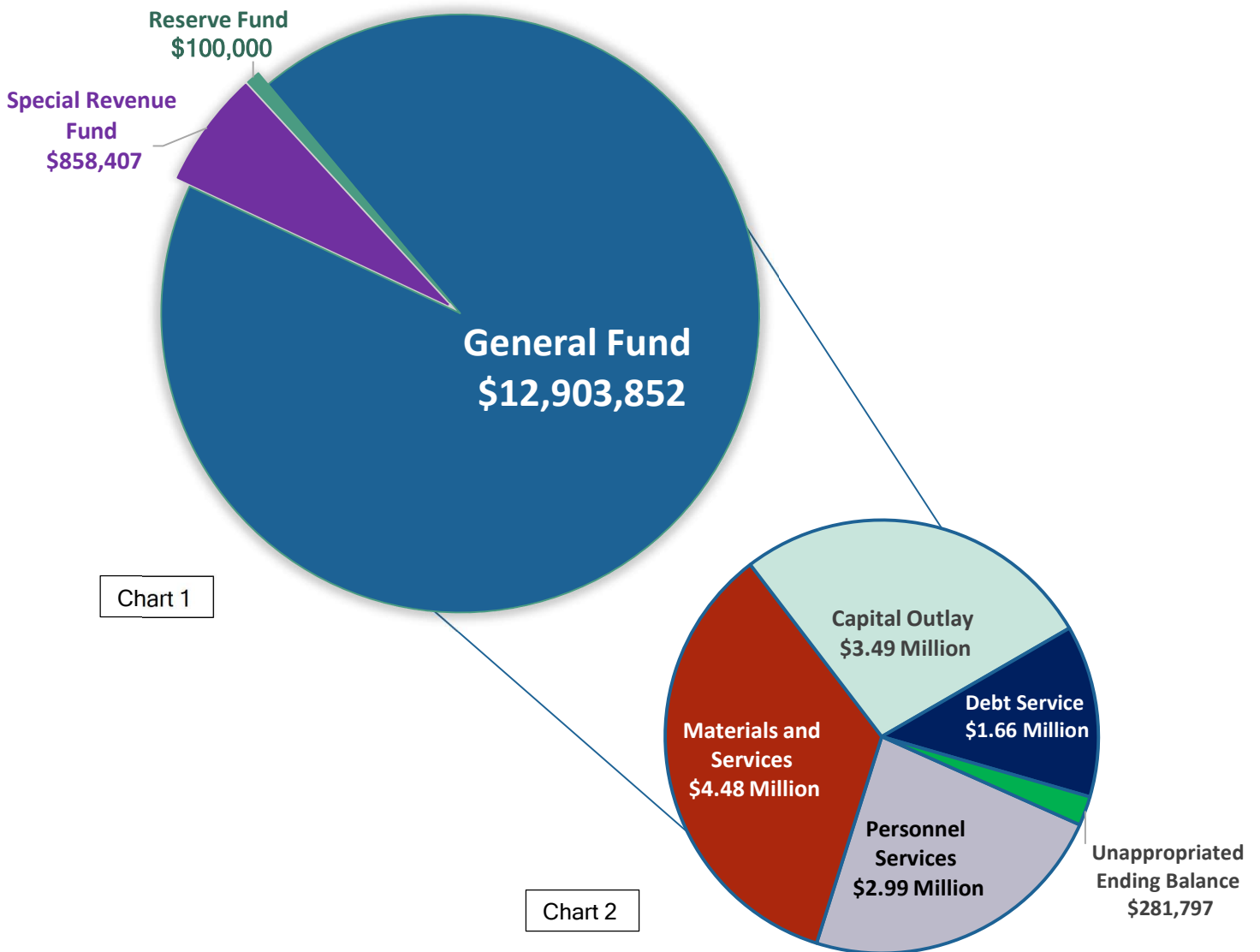


BUDGET OVERVIEW

The Port of Astoria’s adopted budget is divided into three separate funds: the General Fund, which contains most of the Port’s resources and expenditures; the Special Revenue Fund, which was created for the receipt of funds from timber sales; and the Reserve Fund, which was created to allow for accumulation and expenditure of reserves for capital improvements. For each fund, resources (beginning cash balance plus anticipated revenues) and expenditures (decreases in net financial resources) must balance. Chart 1 below shows the relative resources/expenditures by fund.

The majority of this document will focus on activities within the General Fund. Adopted requirements by object classification within the General Fund budget are shown in Chart 2.

ADOPTED RESOURCES/EXPENDITURES BY FUND AND GENERAL FUND EXPENDITURE DETAIL



GENERAL FUND OVERVIEW

The budgetary General Fund is used for everyday operations and includes income and expense related to the Port's various operational activities, as well as grant revenues, tax revenues, and capital expenditures. The budget is separated into eight departments: Waterfront West - Piers & Properties, Waterfront West - Cruise, Waterfront West - Boatyard, Waterfront East - Properties, Waterfront East - Marinas, Airport, Security, and Administration.

In the budget for prior years, Waterfront West and Waterfront East were each presented as single departments. For this budget, it was decided that breaking these out into five individual departments would better assist management with budgetary tracking and reporting, as well as create more transparent reporting for stakeholders. Therefore, budgets can now be presented for Waterfront West piers & properties, Waterfront East properties, cruise ship activity, the boatyard, and the marinas.

The following sections briefly outline the adopted revenues and expenditures within the General Fund.

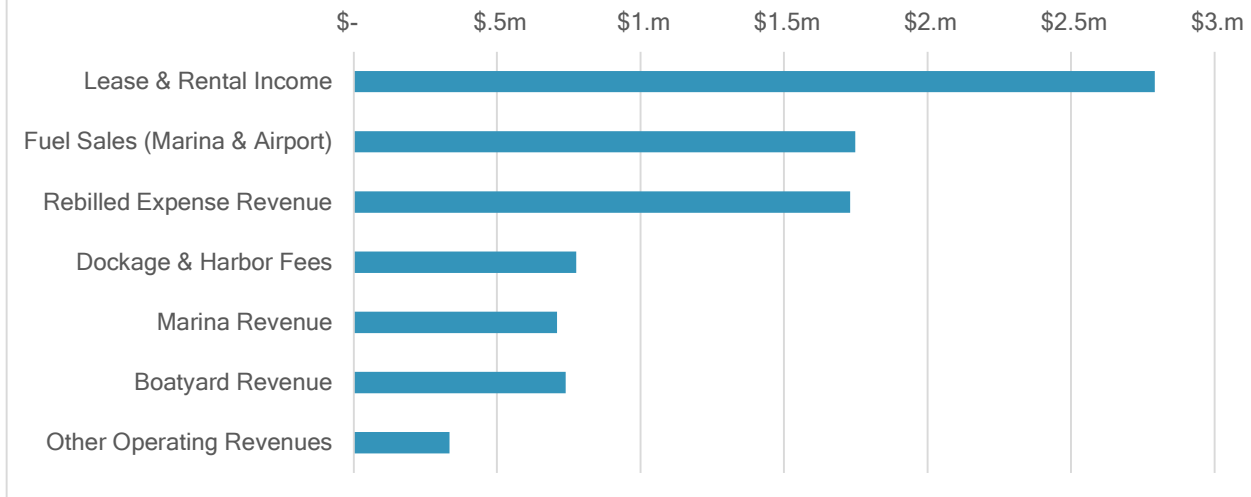
General Fund - Operating Revenues

The Port of Astoria's main revenue centers are properties (lease & rental income), piers (dockage income), the marina and boatyard, and fuel sales at the marina and the airport. The Port also collects pass-through rebilling for tenants, cruise ships and other customers; some rebilled expense revenues have built-in profit margins of varying degrees.

The following table and chart compare the adopted budget with the current budget and fiscal year 2021-22 actual revenues, and the relative contributions by each operating center.

OPERATING REVENUES	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS
Lease & Rental Income	2,792,070	2,859,570	1,884,503
Fuel Sales (Marina & Airport)	1,748,654	1,882,280	1,515,702
Rebilled Expense Revenue	1,731,006	1,713,380	1,503,776
Dockage & Harbor Fees	775,555	1,166,857	1,126,119
Marina Revenue	709,315	705,520	696,251
Boatyard Revenue	739,375	667,627	618,839
Other Operating Revenues	334,244	465,493	426,113
TOTALS	8,830,219	9,460,727	7,771,304

FY2023-24 ADOPTED OPERATING REVENUES

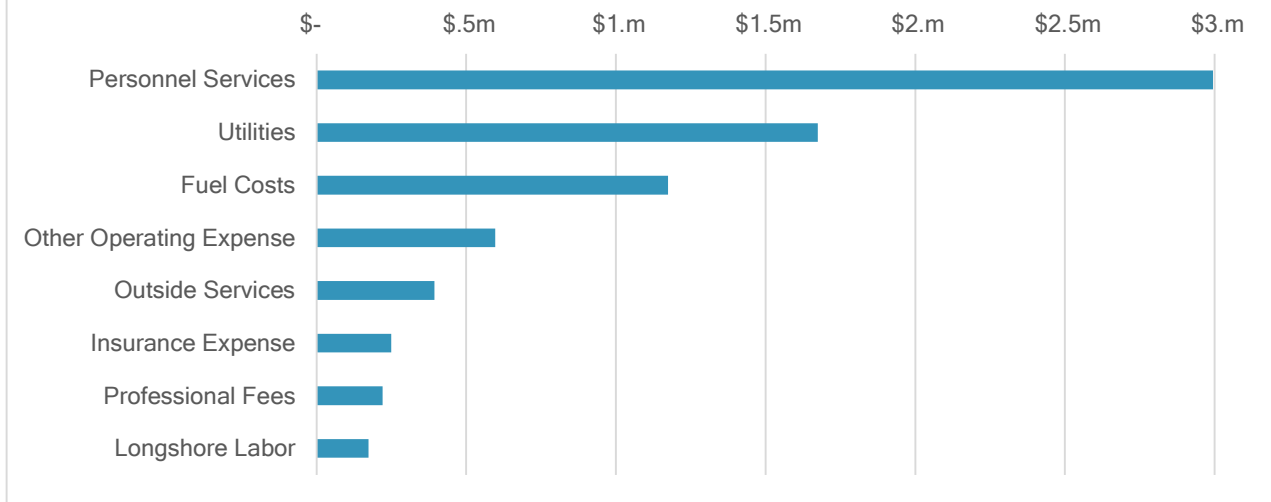


General Fund - Operating Expenses

The Port's largest operational expense in any given year is for personnel services, which is typically close to 40% of total operating expense. The following table and chart show comparisons of budgeted and actual expenditures, and the relative expenditures by expense type.

OPERATING EXPENSE	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS
Personnel Services	2,994,266	2,820,442	2,596,281
Utilities	1,674,843	1,427,252	1,443,009
Fuel Costs	1,174,091	1,257,637	1,051,149
Other Operating Expense	597,235	625,893	540,031
Outside Services	393,461	404,513	423,957
Insurance Expense	249,268	250,541	224,858
Professional Fees	220,295	284,048	259,711
Longshore Labor	173,935	231,800	147,379
TOTALS	7,477,394	7,302,126	6,686,375

FY2022-23 ADOPTED OPERATING EXPENDITURES



General Fund – Non-Operating Revenues & Expenses

The largest non-operating budget item is for capital outlay, which are expenditures for the purchase, construction, or improvement of capital assets. The Port defines capital assets as tangible or intangible assets with an initial cost of more than \$5,000 and an estimated life in excess of one year. To offset these costs, the Port will pursue grant opportunities to fund all or a portion of a particular project. A full list of all adopted capital projects and grant estimates can be found on page 18, and details on larger projects can be found in the Capital Projects section starting on page 15.

Other non-operating resources and expenditures are mainly comprised of tax revenues and debt service expense. The tables below show comparisons of budgeted and actual non-operating resources and expenditures. Additional information on debt service expense can be found on page 13 of the packet.

NON-OPERATING INCOME	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS
Grants	2,065,120	1,940,763	2,227,205
Property Tax Revenues	954,000	890,248	856,144
Timber Tax Revenues	189,164	198,811	165,508
Other County Revenues	39,500	39,500	36,258
Interest Income	9,780	2,230	(16,973)

NON-OPERATING EXPENSE	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS
Capital Outlay	3,489,034	3,959,368	3,436,582
Principal Expense	1,208,513	1,135,728	206,962
Interest Expense	447,114	474,936	84,210

BUDGET HIGHLIGHTS

Overview

This year's budget includes a number of projects that embody the Port's progress in many different areas. Particular focus right now is on the Pier 2 West Rehabilitation Project, Airport Industrial Park development, and expansion of the Port of Astoria Boatyard. For these and other projects, efforts are being made to secure outside funding in the form of federal and state grants, and intergovernmental assistance. More information on major upcoming projects can be found on pages 15 through 18 of this packet.

While revenues have returned to pre-pandemic levels, the Port continues to face the difficult responsibility of repairing or replacing aging infrastructure and maintaining assets that benefit the public, but which may not necessarily generate consistent revenues. As an example, replacing twenty-five piles in the West Basin Marina currently costs upwards of \$200,000, which represents a significant portion of the marina's operating budget. In order to mitigate these obstacles, particular care is taken to maximize revenues and minimize expenses whenever possible.

In terms of operating performance, the Port has seen consistent growth in the marina, boatyard, and airport departments. Cruise ships are in full swing, with 18 oceangoing cruise ships and 40 riverboats scheduled for the 2023 calendar year, and another 22 oceangoing cruise ships in the year 2024. Budgeted and actual income from rental properties tend to fluctuate year-over-year but are generally trending up as a result of new and rewritten lease agreements.

Budgetary Changes Year-Over-Year

The adopted budget for resources before grant income is roughly \$387,000 under the current budget for the 2022-23 fiscal year. Adopted requirements before capital and debt service are roughly \$163,000 over the current budget. Comparing the budgets for capital projects, the adopted Port spending portion (capital expenditures less anticipated grant resources) is roughly \$600,000 below the current budget. The adopted debt service is roughly \$45,000 over the current budget. Total adopted resources/expenditures within the General Fund are \$262,526 below the budget for fiscal year 2022-23.

The adopted budget shows significant changes from the current adopted budget in the following categories:

Resources

- Rebilled Water/Sewer - increase of \$113,200
- Grant Revenues - increase of \$124,350
- Boat Haulout Revenues - increase of \$52,300
- Harbor Fee Revenues - decrease of \$363,200
- Airport/Marina Fuel Gross Revenues - decrease of \$133,600
- Lease & Rental Income - decrease of \$67,500

Expenditures

- Water/Sewer Expense - increase of \$260,300
- Personnel Services - increase of \$173,824
- Debt Service - increase of \$45,000
- Capital Expense - decrease of \$470,000
- Airport/Marina Fuel Costs - decrease of \$83,500

There are three major factors influencing the changes in the adopted budget:

- Increased water/sewer expense and rebilling revenues correct for under-budgeting in the current year. Seafood processors use large volumes of water, and water usage can have significant variances year-over-year depending on their business activities.
- Revenues from harbor fees stopped in fiscal year 2022/23 after a federal ruling against the Port.
- Fuel sales income and costs of sales are projected to be lower this coming year as a result of a steady decline in fuel prices.

Debt Service

As of June 2022, the Port carried notes payables of roughly \$13 million. Of this amount, approximately \$10,250,000 is owed on loans obtained from the Business Oregon Development Department and the Special Public Works Fund of the State of Oregon for various improvements to the Port’s marine and airport facilities.

Beginning in May of 2020, to address the financial impacts of the Covid-19 pandemic, the Port and Business Oregon arranged for a one-year deferment of approximately \$1.3 million in loan payments. Of this amount, \$748,000 was then passed on to Bornstein Seafoods through a lease amendment. The following year, Business Oregon agreed to a one-year extension of that arrangement. For the current fiscal year ending in June of 2023, a modified agreement was made to continue deferring several loans while also asking that the Port pay the full remaining balance on three Business Oregon loans. The upcoming budget anticipates that the Port will resume making regular loan payments.

Debt Service	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS*	FY2020-21 ACTUALS*
Principal	1,208,513	1,135,728	206,962	139,262
Interest	447,114	474,936	84,210	142,939

*Debt deferments began in the spring of 2020 and mostly affected FYE 2021 and 2022 debt payments. In each of these years, \$748,000 of deferred payments were offset by a decrease in lease & rental income from Bornstein Seafoods, whose lease is structured as a pass-through for the seafood processing warehouse loan.

Cruise Ships

For the coming cruise ship season, the Port has budgeted for 20 oceangoing cruise ships and 45 riverboats. Income projections are based off of the current 2022-23 tariff, with 8% added to the published dockage fee in anticipation of expected increases to be effective July of 2023. Both the income and expense for each ship is dependent on various factors, including length of vessel, date and time of arrival, any utilities or extra services, and berthing location.

Budgeted dockage and bundle fees for cruise ships and riverboats are adopted at \$525,511 and \$268,077, respectively. Various other income and expense items related to these ships are included in the budget, with the adopted net income from cruise ships at roughly \$615,000. Average net income is estimated at \$27,000 for larger cruise ships and \$4,000 for smaller riverboats.

Properties

The decrease in adopted lease & rental income from the current FYE 2023 budget is \$67,500. Of this amount, \$154,000 can be attributed to dockage revenues from a moorage agreement that were incorrectly included in the lease and rental income category for the FYE 2023 budget; adjusting for this error, budgeted revenues are expected to increase by \$86,700. These increases are mainly due to annual CPI adjustments for existing tenants as well as several new lease agreements at the Pier One Building. In comparing the prior FYE 2022 actuals, adjusting for the Bornstein deferment which dropped revenues that year by \$748,000, the increase in projected lease income is close to \$160,000.

Gross Income	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS
Lease & Rental Income	2,792,071	2,859,571	1,884,503

Marina

In the summer of 2021, a resolution was adopted by the Port of Astoria Commission to establish seasonal moorage rates and an escalating fee schedule, with annual increases of roughly \$2 per linear foot. For the following fiscal year, moorage revenues increased by 9% from the prior FYE 2021. The adopted budget has an increase of 6% from the current adopted budget. Five-year trends are illustrated by the table below.

Gross Marina Revenue	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS	FY2020-21 ACTUALS	FY2019-20 ACTUALS
Moorage	596,750	563,300	565,752	518,931	502,940
Year-over-Year Increase	+\$33,450	No change	+\$46,821	+\$15,991	
Year-over-Year % Increase	106%	100%	109%	103%	

Boatyard

The Boatyard has seen exponential growth in haulout revenues over the past several years. The chart below depicts annual revenues from FYE 2020, with a total increase of \$327,452 (184%) in just a five-year period. Based on current-year trends, the adopted budget builds in an 8% increase over the adopted budget for FYE 2023.

Gross Boatyard Revenue	ADOPTED BUDGET	FY2022-23 BUDGET	FY2021-22 ACTUALS	FY2020-21 ACTUALS	FY2019-20 ACTUALS
Boat Haulout	717,840	665,527	617,760	434,763	390,388
Year-over-Year Increase	+\$52,000	+\$47,800	+\$44,375	+\$183,000	
Year-over-Year % Increase	108%	108%	111%	142%	

Fuel

For the past two years, fuel prices have been a major topic of conversation across the globe. For a complex set of reasons, there was a sharp increase in fuel prices in early 2022 averaging roughly 150%. The effect on the Port's budget for that fiscal year was so significant that it required the adoption of a supplemental budget to increase the expenditures that the Port would be legally allowed to make under Oregon budget law. With future prices uncertain, this adopted budgeted fuel costs assume high averages from the past two years, as shown by the table below.

March Fuel Costs/Gallon	ADOPTED	March 2023	March 2022	March 2021	March 2020
Marina gas	4.70	4.70	4.54	2.32	2.88
Marina diesel	4.00	3.37	4.07	2.20	1.45
Airport Jet A	3.60	3.35	3.34	2.56	2.20
Airport Avgas	4.50	4.57	4.92	4.13	3.82
Year-over-Year Increase/(Decrease)	+\$0.81	-\$0.88	+\$5.68	+0.85	

In budgeting for fuel sales and cost of sales, the following assumptions were made: Volumes (gallons sold) would be similar to the current FYE 2023, fuel costs would remain consistent through the entire year, and sales margins would be consistent, generally at 150% of fuel costs.

CAPITAL PROJECTS

As part of the budget process, Port of Astoria management has compiled a list of adopted capital projects. These projects are typically made up of major rehabilitations or improvements to infrastructure and assets, new acquisitions or ventures to increase revenues, and/or major recurring projects that maintain current operations, such as dredging. The full list of adopted capital projects can be found on page 18 of this budget packet while some of the larger projects are detailed below. Along with project descriptions, references are made to the 2021 Capital Facilities Plan (CFP) narrative. The CFP is a roadmap for future development and infrastructural improvements which are essential to the Port's success.

Waterfront West

Waterfront West is the Port's largest contributor to operating income. Property assets within Waterfront West include Piers 1, 2 and 3, and the Central Waterfront area, where the majority of the Port's leased properties are located.

Boatyard

Located on Pier 3, the Port of Astoria Boatyard provides services and facilities that benefit both commercial and recreational vessels. Services include vessel haul-outs and hull washing, while paved uplands areas allow for both short-term and long-term vessel, gear and trailer storage. Expanding boatyard infrastructure will generate additional revenues and provide valuable maintenance options for vessel owners.

Capital Projects:

- Boatyard Master Plan - In 2022 the Port contracted with BST Associates for a Boatyard Expansion Feasibility Study. The study, which was partially funded by a grant through Business Oregon, was the first step in a process to expand boatyard services and footprint onto Pier 3. The Port is currently working with Business Oregon on funding for a Boatyard Master Plan, which will outline specific opportunities for expansion and improvement as a precursor to the development phase. [CFP section 7.1]
- Boatyard Upgrades - The Boatyard Expansion Feasibility Study demonstrated a clear need for new and improved boatyard infrastructure. With expected completion in the fall of 2023, the Boatyard Master Plan will provide phased implementation strategies for such long-term assets as utilities, vessel work buildings, shop and office space, and dockage.



Boat Lift at the Pier 3 Boatyard

Piers

Pier 1 is the site of the Pier 1 Office Building and Cruise Terminal. Additional dockage for smaller river boats and fishing vessels is available on Pier 2 East, but Pier 2 primarily functions as the base of operations for the Port's two seafood processors: Da Yang Seafoods and Bornstein Seafoods.

Capital Projects:

- P2 West Preconstruction - The primary goal of the P2 West reconstruction project is to relocate and install a new sheet pile retaining wall to improve the pier's substructure condition and replace the existing timber dock structure on the west side of Pier 2. The



Pier 2 - dockage and processing plants

preconstruction phase of the project will continue design and permitting work with the help of the Port's Construction Manager / General Contractor (CM/GC), Bergerson Construction. The Port is pursuing multiple funding opportunities through the state and federal governments for this project, which total costs may exceed \$24 million. [CFP section 28]

- Fender Pile Replacements - This is a multi-year project to replace damaged fender piles on Pier 1 West, Pier 2 East, and Pier 2 West. The Port's goal is to replace 25 timber fender piles with steel in this coming fiscal year. [CFP section 23]

Waterfront West Properties

Properties in the Central Waterfront include the 422 Gateway Building, the Bornstein Seafoods processing plant, Englund Marine, and an assortment of land lease, office and warehouse space on the south side of Gateway Avenue.

Capital Projects:

- Security Upgrades - This project is part of the Port Security Enhancements adopted by the Capital Facilities Plan. A grant was awarded in 2023 that allows the Port to move forward with a new security booth on Pier 1, a Pier 1 Building generator, and cyber security enhancements for all IT infrastructure. The Port will continue to apply through the annual Port Security Grant program for additional security upgrades. [CFP section 30]
- 422 Gateway Upgrades - Currently home to the Port's administrative offices, the 422 Gateway Building needs additional interior and exterior work. In addition to office remodels on both floors, siding and landscaping projects will be completed with a combination of in-house labor and contracted services. [CFP section 2]



422 Gateway Building exterior

Waterfront East

Waterfront East is mainly comprised of the East and West Mooring Basins. Other properties include the Riverwalk Inn, Chinook Building, and land under the Red Building.

West Basin Marina

Capital Projects:

- T-Dock Power - The "T" Dock along the West Basin's eastern side has been underutilized due to inadequate water depths and a lack of electrical infrastructure. Recent dredging work has provided the necessary depths for larger vessel berthing; once the electrical upgrades are complete, the Port will be able to open T-Dock to daily, monthly, and annual moorage. The Port is currently working with a tenant to expand electrical infrastructure and will be pursuing funding opportunities via a Business Oregon infrastructure and planning grant.



West Mooring Basin

Airport

The Astoria Regional Airport provides a key service to the community as one of the most accessible general aviation airports on the north Oregon coast. The airport is home to the US Coast Guard facilities, and other major tenants include LEKTRO, Scoular, Life Flight Network, Brim Aviation, the Columbia River Bar Pilots and United Parcel Service.

Capital Projects:

- Airport Master Plan - The Port's Airport Master Plan update is now in its second year. Completion of this plan is expected by January 2024 and is a pre-requisite to FAA grant funding, making it a high-priority project. In 2022, the Port contracted with Mead & Hunt to provide the airport planning services necessary to complete the plan update. Through the FAA, \$450,000 of the \$485,000 total project costs will be grant funded. [CFP section 4]



Terminal/FBO Building at the Airport

- Terminal Building Upgrades - The terminal building (also known as the FBO building) is long overdue for maintenance and upgrades, including new lighting, flooring, decking, exterior painting, and refurbishment or replacement of welcome signs. Refurbishment efforts are currently underway and will continue through FY 2023-24. [CFP section 39]
- Industrial Park - The Airport Industrial Park is a 26-acre parcel that the Port began developing for the purpose of generating additional lease revenues. The Port's first AIP tenant, Scoular Companies, hosted an open house and ribbon cutting in the summer of 2022. With great interest and potential for further AIP development, the Port has requested a partnership with Clatsop County for funding, with the intention of seeking further assistance through Business Oregon and the Oregon Department of Transportation. [This project is referenced on page 25 of the CFP, as an illustration of the Port's continued efforts towards financial independence. The intention of the Port is to move forward only when adequate funding has been arranged, making this an ideal revenue-generating project that does not require substantial Port resources.]



Fiscal Year 2023-24 Capital Projects - Adopted

DEPARTMENT AND PROJECT		CAPITAL SPENDING & GRANTS		
Department	Description	Adopted Capital Expenditure	Adopted Grant Funding	Adopted POA Expense
Administration	2023-24 IT Upgrades	30,000	-	30,000
Airport	Airport Master Plan	88,885	82,470	6,415
Airport	Backfill and Site Prep Behind Overbay	60,000	-	60,000
Airport	Backfill and Site Prep Behind Recology	100,000	-	100,000
Airport	Hangar Maintenance	25,000	-	25,000
Airport	Industrial Park	300,000	250,000	50,000
Airport	Terminal Building Upgrades	75,000	-	75,000
Airport	Tide Gate Feasibility Study	49,800	49,800	-
Airport	Vegetation Management	30,000	-	30,000
WFE - Marinas	Dumpster Enclosure	10,000	-	10,000
WFE - Marinas	West Basin T-Dock Power	60,000	51,000	9,000
WFW	2023-24 Security Upgrades: Security cameras, Marina security fencing	75,000	56,250	18,750
WFW	413 Gateway Building - Replace Siding/Flooring	55,000	-	55,000
WFW	422 Gateway Building - Remodel/Upgrades	100,000	-	100,000
WFW	Dredge Repairs - repair dredge pipe/replace cutter head	25,000	-	25,000
WFW	Fender Pile Replacement (25) Pier 1 West, Pier 2 East, Pier 2 West	195,049	-	195,049
WFW	Fire Suppression/System Upgrades - Pier 2	20,000	-	20,000
WFW	Link Belt Crane - load cells and wind meter	15,000	-	15,000
WFW	P2 West Preconstruction	1,500,000	1,325,000	175,000
WFW	Pier 1 Building - New HVAC Outdoor Units (3)	25,000	-	25,000
WFW	Pier 2 East - Repairs based on ODOT reports	50,000	-	50,000
WFW	Repave Gateway Avenue / Restripe	110,000	82,500	27,500
WFW	Security Upgrades: Trident equipment; Pier 1 Generator; Pier 1 Booth; Cyber Security	122,800	92,100	30,700
WFW	Slip 1 Sampling and Analysis Plan	50,000	-	50,000
WFW	Waterfront Master Plan - Wayfinding Signage	15,000	-	15,000
WFW - Boatyard	Boatyard Master Plan	87,500	76,000	11,500
WFW - Boatyard	Boatyard Upgrades	150,000	-	150,000
WFW - Cruise	Gangway Landing Tower	65,000	-	65,000
TOTALS		3,489,034	2,065,120	1,423,914

RESOURCES
General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023/24			
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2021/22						
1	517,104	766,757	634,099	1 Net working capital*	816,069	816,069	816,069	1
2	559,296	165,508	198,811	2 Transfer in from Special Revenue Fund	189,164	189,164	189,164	2
3				3 OTHER RESOURCES				3
4				4 Administration				4
5	1,275	0	0	5 Labor Rebilled	0	0	0	5
6	86,202	43,994	90,800	6 Other Income	35,000	35,000	35,000	6
7	833,566	856,144	890,248	7 Property Tax Revenues-Genl Fund	954,000	954,000	954,000	7
8	42,931	36,258	39,500	8 Other County Revenues	39,500	39,500	39,500	8
9	1,331	290	480	9 Interest Income - Interest Operating Account	480	480	480	9
10	0	64	250	10 Interest Income - Other	0	0	0	10
11	95,599	0	0	11 Grant Revenue	0	0	0	11
12				12 Security				12
13	0	2,050	350	13 Equipment Rentals	350	350	350	13
14	112,515	20,338	5,000	14 Security Labor Rebilled	0	0	0	14
15	2,317	0	0	15 Grant Revenue	0	0	0	15
16				16 Waterfront West - Piers & Properties				16
17	219,654	259,819	245,100	17 Dockage	250,044	250,044	250,044	17
18	45,770	18,128	43,000	18 Flowage Fees	24,000	24,000	24,000	18
19	399,300	344,400	363,200	19 Harbor Fee on Passing Vessels	0	0	0	19
20	1,012,331	1,135,256	2,070,657	20 Lease & Rental Income	1,987,364	1,987,364	1,987,364	20
21	10,845	(5,972)	4,000	21 Storage Rental Income	1,500	1,500	1,500	21
22	26,035	34,548	31,400	22 Equipment Rentals	32,506	32,506	32,506	22
23	31,149	31,887	32,468	23 Rebilled Utilities - Electric	32,468	32,468	32,468	23
24	786,275	792,412	796,477	24 Rebilled Utilities - Water/Sewer	901,500	901,500	901,500	24
25	0	1,019	0	25 Rebilled Utilities - Garbage	8,490	8,490	8,490	25
26	5,076	3,044	4,000	26 Rebilled Utilities - Phone/Data	1,308	1,308	1,308	26
27	13,655	16,422	18,108	27 Rebilled Utilities - Bundle	27,884	27,884	27,884	27
28	21,640	18,926	33,318	28 Labor Rebilled	25,004	25,004	25,004	28
29	19,943	38,391	80,795	29 Longshore Labor Rebilled	18,122	18,122	18,122	29
30	1,143	25,951	80,794	30 Security Labor Rebilled	79,340	79,340	79,340	30
31	32,784	35,684	35,000	31 Other Rebilled	46,991	46,991	46,991	31
32	3,832	21,135	10,000	32 Other Income	240	240	240	32
33	72,247	0	260,000	33 Grant Revenue	1,555,850	1,555,850	1,555,850	33
34	0	(18,465)	14,573	34 Interest Income - Other	600	600	600	34

RESOURCES
General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023/24			
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2021/22						
35	0	38	0	35 Interest Income - Interest Operating Accounts	0	0	0	35
36				36 Waterfront West - Cruise				36
37	327,145	521,900	558,557	37 Dockage	525,511	525,511	525,511	37
38	0	1,288	0	38 Flowage Fees	8,000	8,000	8,000	38
39	300	1,200	16,800	39 Harbor Fee on Passing Vessels	0	0	0	39
40	0	0	0	40 Lease & Rental Income	2,250	2,250	2,250	40
41	3,580	167	0	41 Storage Rental Income	300	300	300	41
42	16,710	17,274	19,604	42 Equipment Rentals	2,250	2,250	2,250	42
43	4,520	7,352	16,643	43 Rebilled Utilities - Water/Sewer	11,250	11,250	11,250	43
44	0	286	0	44 Rebilled Utilities - Garbage	16,335	16,335	16,335	44
45	1,191	3,958	0	45 Labor Rebilled	4,500	4,500	4,500	45
46	30,999	70,538	45,563	46 Longshore Labor Rebilled	65,348	65,348	65,348	46
47	2,840	117,380	71,077	47 Security Labor Rebilled	26,250	26,250	26,250	47
48	6,879	16,718	15,120	48 Other Rebilled	5,400	5,400	5,400	48
49	0	112,878	297,714	49 Cruise Ship Rebill Bundle	268,077	268,077	268,077	49
50	75	250	0	50 Other Income	0	0	0	50
51	0	21,292	1,500	51 Interest Income - Other	7,200	7,200	7,200	51
52				52 Waterfront West - Boatyard				52
53	17,292	1,646	0	53 Lease & Rental Income	0	0	0	53
54	2,100	425	2,100	54 Equipment Rentals	21,535	21,535	21,535	54
55	434,763	617,760	665,527	55 Boat Haulout	717,840	717,840	717,840	55
56	1,205	330	1,200	56 Labor Rebilled	21,450	21,450	21,450	56
57	1,172	654	0	57 Other Income	0	0	0	57
58	0	45,000	455,000	58 Grant Revenue	76,000	76,000	76,000	58
59				59 Waterfront East - Properties				59
60	125,186	110,825	111,807	60 Lease & Rental Income	116,203	116,203	116,203	60
61	200	0	0	61 Storage Rental Income	0	0	0	61
62	185,884	200,677	200,000	62 Lease Income - % Revenues	207,200	207,200	207,200	62
63	2,351	0	0	63 Rebilled Utilities - Electric	0	0	0	63
64	61,770	60,363	58,390	64 Rebilled Utilities - Water/Sewer	62,500	62,500	62,500	64
65	1,565	0	0	65 Rebilled Utilities - Bundle	0	0	0	65
66	290	0	0	66 Labor Rebilled	0	0	0	66
67	16,673	17,173	24,353	67 DSL Lease Rebilled	18,219	18,219	18,219	67
68	4,782	7,885	1,500	68 Other Rebilled	0	0	0	68
69	6,511	0	0	69 Grant Revenue	0	0	0	69

RESOURCES
General Fund

Port of Astoria
(Name of Municipal Corporation)

(Fund)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023/24			
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2021/22						
70	3,506	0	0	70 Interest Income - Interest Operating Accounts	0	0	0	70
71				71 Waterfront East - Marinas				71
72	5,380	5,094	0	72 Lease & Rental Income	6,451	6,451	6,451	72
73	518,931	565,752	563,300	73 Moorage	596,750	596,750	596,750	73
74	10,834	10,041	11,480	74 Marina Other	5,300	5,300	5,300	74
75	7,195	6,495	9,540	75 Ticket Revenues	3,600	3,600	3,600	75
76	83,065	97,500	106,000	76 Marina Parking	89,010	89,010	89,010	76
77	58,896	55,759	55,000	77 Rebilled Utilities - Electric	43,920	43,920	43,920	77
78	277	125	360	78 Rebilled Utilities - Bundle	150	150	150	78
79	118	42	0	79 Other Rebilled	0	0	0	79
80	272,912	453,924	519,060	80 Marina Gas Sales	520,150	520,150	520,150	80
81	155,182	249,363	280,690	81 Marina Diesel Sales	222,658	222,658	222,658	81
82	10,675	11,369	15,200	82 Finance Charges	8,204	8,204	8,204	82
83	1,200	17,612	350,000	83 Grant Revenue	51,000	51,000	51,000	83
84				84 Airport				84
85	547,316	631,681	677,106	85 Lease & Rental Income	679,802	679,802	679,802	85
86	1,017	882	1,200	86 Storage Rental Income	2,400	2,400	2,400	86
87	14,359	13,699	14,000	87 Rebilled Utilities - Electric	10,800	10,800	10,800	87
88	30,118	33,165	25,000	88 Rebilled Utilities - Water/Sewer	34,500	34,500	34,500	88
89	0	1,270	0	89 Labor Rebilled	0	0	0	89
90	2,852	782	1,500	90 Other Rebilled	1,200	1,200	1,200	90
91	86,224	111,855	99,287	91 Airport Fuel Sales - Av Gas	130,168	130,168	130,168	91
92	407,845	700,559	983,243	92 Airport Fuel Sales - Jet A	875,678	875,678	875,678	92
93	3,550	3,857	3,800	93 Other Income	10,733	10,733	10,733	93
94	0	7,823	28,466	94 Airport Fees	16,216	16,216	16,216	94
95	1,008,448	2,227,205	875,763	95 Grant Revenue	382,270	382,270	382,270	95
96	3	1,099	1,500	96 Interest Income	1,500	1,500	1,500	96
97	9,439,700	11,806,203	13,166,378	97 TOTAL RESOURCES	12,903,852	12,903,852	12,903,852	97

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY
ALLOCATED AND NON-ALLOCATED REQUIREMENTS**

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2023/24			
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2021/22						
1				1 PERSONNEL SERVICES				1
2	2,557,551	2,596,281	2,820,442	2 Personnel Services	2,994,266	2,994,266	2,994,266	2
3				3				3
4				4				4
5	2,557,551	2,596,281	2,820,442	5 TOTAL PERSONNEL SERVICES	2,994,266	2,994,266	2,994,266	5
6			24.6	6 Total Full-Time Equivalent (FTE)	23.6	23.6	23.6	6
7				7 MATERIALS AND SERVICES				7
8	3,465,629	4,090,093	4,481,684	8 Materials and Services	4,483,128	4,483,128	4,483,128	8
9				9				9
10				10				10
11	3,465,629	4,090,093	4,481,684	11 TOTAL MATERIALS AND SERVICES	4,483,128	4,483,128	4,483,128	11
12				12 CAPITAL OUTLAY				12
13	2,803,347	3,436,582	3,959,368	13 Capital Outlay	3,489,034	3,489,034	3,489,034	13
14				14				14
15				15				15
16	2,803,347	3,436,582	3,959,368	16 TOTAL CAPITAL OUTLAY	3,489,034	3,489,034	3,489,034	16
17				17 DEBT SERVICE				17
18	282,200	291,172	1,610,664	18 Debt Service	1,655,627	1,655,627	1,655,627	18
20				20				20
21	282,200	291,172	1,610,664	21 TOTAL DEBT SERVICE	1,655,627	1,655,627	1,655,627	21
22				22 Ending Balance (Prior Years)				22
23			294,220	23 Unappropriated Ending Fund Balance (UEFB)	281,797	281,797	281,797	23
24	9,108,727	10,414,128	13,166,378	24 TOTAL REQUIREMENTS	12,903,852	12,903,852	12,903,852	24

RESOURCES AND REQUIREMENTS
Special Revenue Fund
(Fund)

Port of Astoria
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	RESOURCES				1
2	1,113,343	752,911	669,243	2	Net working capital*	669,243	669,243	669,243	2
3	198,864	165,508	198,811	3	Timber Tax Revenues	189,164	189,164	189,164	3
4				4					4
5				5					5
6	1,312,207	918,419	868,054	6	TOTAL RESOURCES	858,407	858,407	858,407	6
7				7	REQUIREMENTS				7
8	559,296	165,508	198,811	8	Transferred OUT to General Fund	189,164	189,164	189,164	8
9				9					9
10				10					10
11	752,911	752,911	669,243	11	UNAPPROPRIATED ENDING FUND BALANCE	669,243	669,243	669,243	11
12	1,312,207	918,419	868,054	12	TOTAL REQUIREMENTS	858,407	858,407	858,407	12

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES AND REQUIREMENTS

Reserve Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	RESOURCES				1
2	100,000	100,000	100,000	2	Net working capital*	100,000	100,000	100,000	2
3				3					3
4				4					4
5				5					5
6	100,000	100,000	100,000	6	TOTAL RESOURCES	100,000	100,000	100,000	6
7				7	REQUIREMENTS				7
8									8
9									9
10				10					10
11	100,000	100,000	100,000	11	UNAPPROPRIATED ENDING FUND BALANCE	100,000	100,000	100,000	11
12	100,000	100,000	100,000	12	TOTAL REQUIREMENTS	100,000	100,000	100,000	12

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2023/24				
Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020/21	First Preceding Year 2021/22							
			1	DEBT SERVICE			1	
139,262	206,962	1,135,728	2	Principal	1,208,513	1,208,513	1,208,513	2
142,939	84,210	474,936	3	Interest	447,114	447,114	447,114	3
282,200	291,172	1,610,664	4	TOTAL DEBT SERVICE	1,655,627	1,655,627	1,655,627	4
282,200	291,172	1,610,664	5	Total Requirements NOT ALLOCATED	1,655,627	1,655,627	1,655,627	5

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year 2023/24			1	
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	PERSONNEL SERVICES			1	
2	439,707	483,578	484,986	2	Salary & Wages - Admin	527,435	527,435	527,435	2
3	17,575	19,949	21,250	3	Salary & Wages - Maintenance	32,831	32,831	32,831	3
4	31,249	37,346	38,848	4	Payroll Taxes	45,101	45,101	45,101	4
5	168,771	192,050	203,066	5	Health & Welfare	188,414	188,414	188,414	5
6	63,175	66,750	78,364	6	Pension	95,313	95,313	95,313	6
7	3,765	4,567	3,304	7	Workers Compensation	4,242	4,242	4,242	7
8	724,243	804,240	829,818	8	TOTAL PERSONNEL SERVICES	893,336	893,336	893,336	8
9			5.6	9	Total Full-Time Equivalent (FTE)	5.6	5.6	5.6	9
10				10	MATERIALS AND SERVICES			10	
11	178,674	177,563	198,252	11	Insurance Expense	198,240	198,240	198,240	11
12	131	166	115	12	Property & Other Taxes	116	116	116	12
13	300	300	1,250	13	Permits, Licenses & Fees	360	360	360	13
14	585	978	903	14	Advertising and Promotion	1,980	1,980	1,980	14
15	122,695	91,992	114,000	15	Outside Services	86,920	86,920	86,920	15
16	29,978	25,305	31,181	16	Dues & Subscriptions	30,240	30,240	30,240	16
17	7,500	8,300	8,550	17	Janitorial Services	8,544	8,544	8,544	17
18	360	1,935	1,200	18	Gifts	2,100	2,100	2,100	18
19	2,235	2,438	2,339	19	Equipment Rental Expenses	2,340	2,340	2,340	19
20	70	72	100	20	Fuel & Oil	0	0	0	20
21	0	117	0	21	Miscellaneous	0	0	0	21
22	2,182	2,238	2,400	22	Office Supplies	3,600	3,600	3,600	22
23	2,414	2,299	2,400	23	Postage & Shipping	2,400	2,400	2,400	23
24	138	351	165	24	Bank & Credit Card Fees	180	180	180	24
25	1,552	3,117	3,100	25	Printing and Copy Services	3,300	3,300	3,300	25
26	195	185	240	26	Materials & Parts	240	240	240	26
27	3,996	4,033	6,593	27	Furniture & Office Equipment	6,360	6,360	6,360	27
28	40	58	120	28	Tools & Equipment	120	120	120	28
29	1,329	1,749	1,500	29	Operating Supplies	1,500	1,500	1,500	29
30	0	0	0	30	Software & Online Subscriptions	19,371	19,371	19,371	30
31	454	474	480	31	Utilities - Electricity	480	480	480	31
32	2,125	2,126	2,300	32	Utilities - Telephone	2,400	2,400	2,400	32
33	3,186	3,053	3,120	33	Utilities - Internet	3,120	3,120	3,120	33
34	49,494	54,806	52,120	34	Audit & Accounting Fees	52,950	52,950	52,950	34
35	9,956	9,889	10,000	35	Legal Fees	10,200	10,200	10,200	35
36	8,240	7,990	8,240	36	Other Professional Fees	8,230	8,230	8,230	36
37	520	134	790	37	Training, Seminars, Employee Development	2,400	2,400	2,400	37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
38	4,000	3,300	4,800	38	Commission Stipend	4,800	4,800	4,800	38
39	6,156	615	7,615	39	Commission Expenses	3,000	3,000	3,000	39
40	843	2,283	1,800	40	Travel & Meal Expense	11,500	11,500	11,500	40
41	0	0	1,470	41	Trade Show & Convention Fees	3,910	3,910	3,910	41
42	371	94	360	42	Staff & Commission Mileage	1,005	1,005	1,005	42
43	740	1,214	3,673	43	Event Expenses	6,600	6,600	6,600	43
44	440,459	409,174	471,176	44	TOTAL MATERIALS AND SERVICES	478,506	478,506	478,506	44
45				45	CAPITAL OUTLAY				45
46	12,139	9,999	30,000	46	Capital Outlay - Furniture, Fixtures, & Office Eq	30,000	30,000	30,000	46
47	12,139	9,999	30,000	47	TOTAL CAPITAL OUTLAY	30,000	30,000	30,000	47
48	1,176,841	1,223,413	1,330,994	48	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,401,842	1,401,842	1,401,842	48

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>SECURITY</u>	Budget for Next Year 2023/24			1	
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	PERSONNEL SERVICES			1	
2	159,269	183,078	181,504	2	Salary & Wages – General	154,364	154,364	154,364	2
3	33,925	30,312	15,393	3	Salary & Wages – Admin	11,897	11,897	11,897	3
4	16,176	14,856	14,765	4	Payroll Taxes	13,384	13,384	13,384	4
5	51,112	52,660	46,332	5	Health & Welfare	55,538	55,538	55,538	5
6	27,089	27,442	24,482	6	Pension	26,842	26,842	26,842	6
7	5,269	6,899	4,721	7	Workers Compensation	5,758	5,758	5,758	7
8	292,840	315,247	287,197	8	TOTAL PERSONNEL SERVICES	267,783	267,783	267,783	8
9			3.2	9	Total Full-Time Equivalent (FTE)	2.8	2.8	2.8	9
10				10	MATERIALS AND SERVICES			10	
11	125	230	125	11	Permits, Licenses & Fees	225	225	225	11
12	9,133	17,134	12,831	12	Outside Services	7,500	7,500	7,500	12
13	6,460	9,416	7,000	13	Fuel & Oil	9,600	9,600	9,600	13
13	0	0	0	13	Gifts	1,200	1,200	1,200	13
14	727	264	840	14	Office Supplies	900	900	900	14
15	895	1,961	1,200	15	Materials & Parts	1,800	1,800	1,800	15
16	455	35	600	16	Tools & Equipment	600	600	600	16
17	67	279	250	17	Operating Supplies	600	600	600	17
18	63	324	1,200	18	Coveralls/ Uniforms	240	240	240	18
19	316	429	360	19	Utilities - Electricity	540	540	540	19
20	1,799	1,977	1,800	20	Utilities – Telephone	1,980	1,980	1,980	20
21	920	970	970	21	Utilities – Internet	972	972	972	21
22	16	0	120	22	Travel & Meal Expense	300	300	300	22
23	0	153	120	23	Staff & Commission Mileage	120	120	120	23
24	580	1,248	1,248	24	Event Expense	0	0	0	24
25	21,558	34,421	28,664	25	TOTAL MATERIALS AND SERVICES	26,577	26,577	26,577	25
26				26	CAPITAL OUTLAY			26	
27	0	0	0	27	TOTAL CAPITAL OUTLAY	0	0	0	27
28	314,398	349,668	315,861	28	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	294,360	294,360	294,360	28

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - PIERS & PROPERTIES</u>	Budget for Next Year 2023/24			1
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2021/22						
1				1 PERSONNEL SERVICES				1
2	3,959	13,317	8,031	2 Salary & Wages – General	18,200	18,200	18,200	2
3	88,796	79,040	68,681	3 Salary & Wages – Admin	107,072	107,072	107,072	3
4	131,766	134,272	153,679	4 Salary & Wages – Maintenance	167,652	167,652	167,652	4
5	53,014	66,527	57,019	5 Salary & Wages – Dredge	79,898	79,898	79,898	5
6	44,505	13,493	22,836	6 Payroll Taxes	30,012	30,012	30,012	6
7	93,796	100,309	114,871	7 Health & Welfare	137,810	137,810	137,810	7
8	66,469	56,953	40,631	8 Pension	56,976	56,976	56,976	8
9	4,823	4,339	4,806	9 Workers Compensation	9,699	9,699	9,699	9
10	487,127	468,249	470,554	10 TOTAL PERSONNEL SERVICES	607,319	607,319	607,319	10
11			5.3	11 Total Full-Time Equivalent (FTE)	4.5	4.5	4.5	11
12				12 MATERIALS AND SERVICES				12
13	40,577	31,330	35,092	13 Insurance Expense	34,146	34,146	34,146	13
14	59,141	55,816	60,821	14 DSL Land Rent	1,008	1,008	1,008	14
15	3,168	3,257	4,232	15 Permits, Licenses & Fees	5,604	5,604	5,604	15
16	92	0	(180)	16 Advertising and Promotion	240	240	240	16
17	122,260	163,642	112,852	17 Outside Services	126,000	126,000	126,000	17
18	12,155	5,907	6,998	18 Dues & Subscriptions	6,600	6,600	6,600	18
19	24,085	19,180	17,400	19 Janitorial Services	21,000	21,000	21,000	19
20	0	0	(120)	20 Gifts	336	336	336	20
21	2,185	2,115	2,150	21 Equipment Rental Expenses	4,848	4,848	4,848	21
22	26,678	21,856	29,700	22 Fuel & Oil	24,400	24,400	24,400	22
23	166	238	216	23 Office Supplies	210	210	210	23
24	274	68	300	24 Postage & Shipping	300	300	300	24
25	1,145	157	0	25 Bank & Credit Card Fees	0	0	0	25
26	22	470	300	26 Printing and Copy Services	240	240	240	26
27	27,817	34,731	30,850	27 Materials & Parts	39,000	39,000	39,000	27
28	112	0	0	28 Furniture & Office Equipment	180	180	180	28
29	395	3,991	6,600	29 Tools & Equipment	3,660	3,660	3,660	29
30	7,355	9,378	7,460	30 Operating Supplies	9,960	9,960	9,960	30
31	1,464	2,525	3,000	31 Coveralls/ Uniforms	2,100	2,100	2,100	31
32	78,161	75,853	82,200	32 Utilities - Electricity	82,200	82,200	82,200	32
33	1,012,724	1,051,620	1,017,623	33 Utilities - Water/Sewer	1,253,000	1,253,000	1,253,000	33
34	4,800	6,971	4,800	34 Utilities - Gas	7,500	7,500	7,500	34
35	14,900	19,336	28,101	35 Utilities - Garbage	20,490	20,490	20,490	35
36	17,906	18,181	16,800	36 Utilities – Telephone	18,000	18,000	18,000	36
37	10,157	9,845	10,000	37 Utilities – Internet	9,600	9,600	9,600	37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - PIERS & PROPERTIES</u>	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
38	0	0	464	38	Utilities - Other	0	0	0	38
39	78,153	93,833	89,950	39	Legal Fees	75,000	75,000	75,000	39
40	16,248	6,928	17,128	40	Other Professional Fees	9,000	9,000	9,000	40
41	17,343	24,404	21,000	41	Special Environmental Services	7,200	7,200	7,200	41
42	14,195	29,318	61,856	42	Longshore Labor Wages	16,200	16,200	16,200	42
43	8,445	25,282	9,835	43	Longshore Labor Workers Comp	2,969	2,969	2,969	43
44	193	167	80	44	Travel & Meal Expense	264	264	264	44
45	0	685	200	45	Trade Show & Convention Fees	685	685	685	45
46	457	395	720	46	Staff & Commission Mileage	600	600	600	46
47	168	318	346	47	Event Expenses	0	0	0	47
48	1,602,941	1,717,795	1,678,774	48	TOTAL MATERIALS AND SERVICES	1,782,540	1,782,540	1,782,540	48
49				49	CAPITAL OUTLAY				49
50	16,819	48,584	175,000	50	Capital Outlay - Land & Land Improvements	1,920,049	1,920,049	1,920,049	50
51	15,640	51,809	541,875	51	Capital Outlay - Buildings & Structures	200,000	200,000	200,000	51
52		8,400	215,000	52	Capital Outlay - Machinery & Equipment	237,800	237,800	237,800	52
53			31,500	53	Capital Outlay - Vehicles & Boats				53
54	185,834	355,989		54	Capital Outlay - Construction in Progress				54
55	218,293	464,782	963,375	55	TOTAL CAPITAL OUTLAY	2,357,849	2,357,849	2,357,849	55
56	2,308,361	2,650,826	3,112,703	56	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	4,747,708	4,747,708	4,747,708	56

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: WATERFRONT WEST - CRUISE	Budget for Next Year 2023/24			1	
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	PERSONNEL SERVICES			1	
2	52,571	21,429	60,348	2	Salary & Wages – General	29,923	29,923	29,923	2
3	0	0	8,200	3	Salary & Wages – Admin	8,200	8,200	8,200	3
4	23,482	(2,654)	4,828	4	Payroll Taxes	3,069	3,069	3,069	4
5	0	0	3,226	5	Health & Welfare	4,257	4,257	4,257	5
6	0	0	8,569	6	Pension	5,578	5,578	5,578	6
7	100	100	2,047	7	Workers Compensation	1,162	1,162	1,162	7
8	76,153	18,874	87,218	8	TOTAL PERSONNEL SERVICES	52,189	52,189	52,189	8
9			0.1	9	Total Full-Time Equivalent (FTE)	0.8	0.8	0.8	9
10				10	MATERIALS AND SERVICES			10	
11	0	0	240	11	Advertising and Promotion	240	240	240	11
12	7,915	3,510	15,120	12	Outside Services	8,000	8,000	8,000	12
13	(6,500)	0	6,500	13	Dues & Subscriptions	6,500	6,500	6,500	13
14	0	500	0	14	Janitorial Services	0	0	0	14
15	0	0	0	15	Gifts	400	400	400	15
16	22	8	0	16	Postage & Shipping	0	0	0	16
17	200	383	0	17	Bank & Credit Card Fees	560	560	560	17
18	15	468	350	18	Materials & Parts	350	350	350	18
19	0	481	140	19	Operating Supplies	140	140	140	19
20	0	0	0	20	Utilities - Water/Sewer	11,250	11,250	11,250	20
21	0	7,715	11,733	21	Utilities - Garbage	16,335	16,335	16,335	21
22	0	250	0	22	Legal Fees	0	0	0	22
23	25,200	25,200	25,200	23	Other Professional Fees	25,200	25,200	25,200	23
24	26,943	92,778	138,144	24	Longshore Labor Wages	130,792	130,792	130,792	24
25	0	0	21,965	25	Longshore Labor Workers Comp	23,974	23,974	23,974	25
26	0	6,924	4,000	26	Travel & Meal Expense	1,500	1,500	1,500	26
27	4	10	0	27	Staff & Commission Mileage	0	0	0	27
28	0	28	0	28	Event Expenses	0	0	0	28
29	53,798	138,256	223,392	29	TOTAL MATERIALS AND SERVICES	225,241	225,241	225,241	29
30				30	CAPITAL OUTLAY			30	
31				31	Capital Outlay - Buildings & Structures	65,000	65,000	65,000	31
32	0	0	0	32	TOTAL CAPITAL OUTLAY	65,000	65,000	65,000	32
33	129,951	157,130	310,610	33	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	342,430	342,430	342,430	33

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - BOATYARD</u>	Budget for Next Year 2023/24			1	
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	PERSONNEL SERVICES			1	
2	168,070	117,173	132,627	2	Salary & Wages – General	140,724	140,724	140,724	2
3	13,009	8,978	10,178	3	Payroll Taxes	11,328	11,328	11,328	3
4	65,424	75,349	79,337	4	Health & Welfare	78,066	78,066	78,066	4
5	0	0	16,578	5	Pension	18,522	18,522	18,522	5
6	4,701	3,386	5,199	6	Workers Compensation	6,079	6,079	6,079	6
7	251,204	204,885	243,919	7	TOTAL PERSONNEL SERVICES	254,719	254,719	254,719	7
8			2.0	8	Total Full-Time Equivalent (FTE)	2.0	2.0	2.0	8
9				9	MATERIALS AND SERVICES			9	
10	0	22	0	10	Insurance Expense	0	0	0	10
11	125	550	290	11	Permits, Licenses & Fees	145	145	145	11
12	195	0	180	12	Advertising and Promotion	180	180	180	12
13	4,191	38,907	7,800	13	Outside Services	13,225	13,225	13,225	13
14	0	125	0	14	Dues & Subscriptions	565	565	565	14
15	0	0	0	15	Janitorial Services	5,850	5,850	5,850	15
16	280	0	120	16	Gifts	10	10	10	16
17	53	0	120	17	Equipment Rental Expenses	450	450	450	17
18	1,686	4,173	1,800	18	Fuel & Oil	530	530	530	18
19	136	332	144	19	Office Supplies	125	125	125	19
20	34	45	60	20	Postage & Shipping	210	210	210	20
21	0	4,885	26,621	21	Bank & Credit Card Fees	8,700	8,700	8,700	21
22	34	47	60	22	Printing and Copy Services	100	100	100	22
23	6,419	6,582	4,800	23	Materials & Parts	2,550	2,550	2,550	23
24	832	1,085	1,200	24	Furniture & Office Equipment	1,150	1,150	1,150	24
25	375	2,067	600	25	Tools & Equipment	1,750	1,750	1,750	25
26	11,969	14,582	14,400	26	Operating Supplies	20,150	20,150	20,150	26
27	1,068	1,007	1,200	27	Coveralls/ Uniforms	600	600	600	27
28	0	0	0	28	Software & Online Subscriptions	600	600	600	28
29	9,931	11,374	9,800	29	Utilities - Electricity	11,625	11,625	11,625	29
30	6,775	8,794	8,400	30	Utilities - Garbage	8,300	8,300	8,300	30
31	651	661	660	31	Utilities – Telephone	672	672	672	31
32	2,176	1,676	2,176	32	Utilities - Other	1,680	1,680	1,680	32
33	12,119	4,973	6,000	33	Legal Fees	3,475	3,475	3,475	33
34	290	100	120	34	Travel & Meal Expense	1,300	1,300	1,300	34
35	0	0	0	35	Trade Show & Convention Fees	1,060	1,060	1,060	35
36	339	6	240	36	Staff & Commission Mileage	488	488	488	36
37	193	227	227	37	Event Expenses	750	750	750	37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT WEST - BOATYARD</u>	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
38	59,873	102,221	87,018	38	TOTAL MATERIALS AND SERVICES	86,240	86,240	86,240	38
39				39	CAPITAL OUTLAY				39
40			650,000	40	Capital Outlay - Land & Land Improvements	150,000	150,000	150,000	40
41	159,198		10,000	41	Capital Outlay - Buildings & Structures				41
42	21,729	9,810	16,390	42	Capital Outlay - Machinery & Equipment				42
43		73,627		43	Capital Outlay - Intangible Assets	87,500	87,500	87,500	43
44	180,927	83,436	676,390	44	TOTAL CAPITAL OUTLAY	237,500	237,500	237,500	44
45	492,003	390,542	1,007,327	45	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	578,459	578,459	578,459	45

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT EAST - PROPERTIES</u>	Budget for Next Year 2023/24			1	
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	PERSONNEL SERVICES			1	
2	249	0	3,872	2	Salary & Wages – General	0	0	0	2
3	74,306	68,234	60,939	3	Salary & Wages – Admin	55,604	55,604	55,604	3
4	87,108	80,344	68,898	4	Salary & Wages – Maintenance	63,180	63,180	63,180	4
5	29,493	6,140	10,261	5	Payroll Taxes	9,562	9,562	9,562	5
6	69,439	68,788	51,777	6	Health & Welfare	45,480	45,480	45,480	6
7	48,833	45,563	19,651	7	Pension	18,691	18,691	18,691	7
8	2,835	2,319	2,236	8	Workers Compensation	2,120	2,120	2,120	8
9	312,262	271,387	217,633	9	TOTAL PERSONNEL SERVICES	194,637	194,637	194,637	9
10			1.9	10	Total Full-Time Equivalent (FTE)	1.6	1.6	1.6	10
11				11	MATERIALS AND SERVICES			11	
12	13,638	10,443	11,697	12	Insurance Expense	11,382	11,382	11,382	12
13	35,021	28,289	35,797	13	DSL Land Rent	18,219	18,219	18,219	13
14	44	36	150	14	Permits, Licenses & Fees	60	60	60	14
15	52,636	4,257	1,800	15	Outside Services	3,756	3,756	3,756	15
16	7,700	4,025	3,255	16	Janitorial Services	0	0	0	16
17	0	0	0	17	Gifts	144	144	144	17
18	827	331	971	18	Equipment Rental Expenses	792	792	792	18
19	2,108	2,418	4,493	19	Fuel & Oil	3,000	3,000	3,000	19
20	89	70	108	20	Office Supplies	90	90	90	20
21	109	14	108	21	Postage & Shipping	120	120	120	21
22	37	0	0	22	Bank & Credit Card Fees	0	0	0	22
23	12	75	0	23	Printing and Copy Services	60	60	60	23
24	3,934	3,625	5,579	24	Materials & Parts	9,000	9,000	9,000	24
25	60	0	0	25	Furniture & Office Equipment	0	0	0	25
26	213	415	232	26	Tools & Equipment	540	540	540	26
27	4,001	4,108	3,980	27	Operating Supplies	3,840	3,840	3,840	27
28	788	1,082	1,103	28	Coveralls/ Uniforms	900	900	900	28
29	10,867	8,273	2,377	29	Utilities - Electricity	7,000	7,000	7,000	29
30	65,121	73,813	55,409	30	Utilities - Water/Sewer	76,300	76,300	76,300	30
31	2,229	2,654	1,617	31	Utilities - Gas	1,800	1,800	1,800	31
32	14,760	11,480	1,204	32	Utilities - Garbage	1,169	1,169	1,169	32
33	1,683	1,477	1,555	33	Utilities – Telephone	1,500	1,500	1,500	33
34	476	408	480	34	Utilities – Internet	408	408	408	34
35	8,858	7,633	17,142	35	Legal Fees	3,000	3,000	3,000	35
36	0	0	360	36	Special Environmental Services	0	0	0	36
37	0	0	60	37	Training, Seminars, Employee Development	0	0	0	37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT EAST - PROPERTIES</u>	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
38	0	123	0	38	Travel & Meal Expense	36	36	36	38
39	3	2	0	39	Staff & Commission Mileage	0	0	0	39
40	90	136	0	40	Event Expense	0	0	0	40
41	225,304	165,188	149,476	41	TOTAL MATERIALS AND SERVICES	143,116	143,116	143,116	41
42				42	CAPITAL OUTLAY				42
43			13,500	43	Capital Outlay - Vehicles & Boats				43
44	0	0	13,500	44	TOTAL CAPITAL OUTLAY	0	0	0	44
45	537,566	436,574	380,609	45	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	337,753	337,753	337,753	45

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT EAST - MARINAS</u>	Budget for Next Year 2023/24			1	
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
1				1	PERSONNEL SERVICES			1	
2	188,055	201,040	203,510	2	Salary & Wages – General	211,631	211,631	211,631	2
3	22,335	13,302	15,617	3	Payroll Taxes	17,036	17,036	17,036	3
4	71,657	79,551	82,153	4	Health & Welfare	80,821	80,821	80,821	4
5	0	0	25,439	5	Pension	28,461	28,461	28,461	5
6	5,177	5,650	6,335	6	Workers Compensation	9,142	9,142	9,142	6
7	287,225	299,543	333,053	7	TOTAL PERSONNEL SERVICES	347,091	347,091	347,091	7
8			3.0	8	Total Full-Time Equivalent (FTE)	3.0	3.0	3.0	8
9				9	MATERIALS AND SERVICES			9	
10	32,062	35,608	46,935	10	DSL Land Rent	48,604	48,604	48,604	10
11	2,095	2,184	2,481	11	Property & Other Taxes	330	330	330	11
12	403	278	278	12	Permits, Licenses & Fees	330	330	330	12
13	260	369	260	13	Advertising and Promotion	335	335	335	13
14	22,883	34,093	67,210	14	Outside Services	64,060	64,060	64,060	14
15	365	490	365	15	Dues & Subscriptions	400	400	400	15
16	21,620	13,903	13,306	16	Janitorial Services	17,475	17,475	17,475	16
17	0	0	0	17	Gifts	350	350	350	17
18	119	32	151	18	Equipment Rental Expenses	1,040	1,040	1,040	18
19	1,645	6,773	3,507	19	Fuel & Oil	3,050	3,050	3,050	19
20	1,619	765	1,692	20	Office Supplies	2,155	2,155	2,155	20
21	67	74	252	21	Postage & Shipping	291	291	291	21
22	41,621	41,232	59,144	22	Bank & Credit Card Fees	29,352	29,352	29,352	22
23	340	1,261	1,325	23	Printing and Copy Services	1,995	1,995	1,995	23
24	12,992	16,773	18,421	24	Materials & Parts	19,246	19,246	19,246	24
25	1,200	2,633	2,400	25	Furniture & Office Equipment	1,100	1,100	1,100	25
26	1,989	690	2,168	26	Tools & Equipment	2,300	2,300	2,300	26
27	6,050	5,639	6,020	27	Operating Supplies	7,084	7,084	7,084	27
28	1,357	2,216	1,897	28	Coveralls/ Uniforms	1,832	1,832	1,832	28
29	0	0	0	29	Software & Online Subscriptions	1,200	1,200	1,200	29
30	174,686	299,142	339,255	30	Gas COS	339,967	339,967	339,967	30
31	96,789	163,797	183,458	31	Diesel COS	145,529	145,529	145,529	31
32	44,660	38,892	47,623	32	Utilities - Electricity	38,025	38,025	38,025	32
33	5,219	4,500	19,591	33	Utilities - Water/Sewer	7,400	7,400	7,400	33
34	919	951	883	34	Utilities - Gas	1,370	1,370	1,370	34
35	9,291	8,902	23,496	35	Utilities - Garbage	20,658	20,658	20,658	35
36	1,227	1,205	1,200	36	Utilities – Telephone	1,215	1,215	1,215	36
37	580	630	600	37	Utilities – Internet	624	624	624	37

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

(Fund)

Port of Astoria

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>WATERFRONT EAST - MARINAS</u>	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
38	4,879	10,585	408	38	Legal Fees	15,000	15,000	15,000	38
39	315	0	0	39	Special Environmental Services	0	0	0	39
40	35	60	0	40	Training, Seminars, Employee Development	0	0	0	40
41	0	1,128	2,400	41	Travel & Meal Expense	2,200	2,200	2,200	41
42	60	385	1,265	42	Trade Show & Convention Fees	1,860	1,860	1,860	42
43	70	188	600	43	Staff & Commission Mileage	750	750	750	43
44	193	340	477	44	Event Expense	100	100	100	44
45	487,611	695,718	849,069	45	TOTAL MATERIALS AND SERVICES	777,227	777,227	777,227	45
46				46	CAPITAL OUTLAY				46
47	389,880		1,129,750	47	Capital Outlay - Land & Land Improvements	60,000	60,000	60,000	47
48	93,992			48	Capital Outlay - Buildings & Structures	10,000	10,000	10,000	48
49	113,444	787,881		49	Capital Outlay - Construction in Progress				49
50	597,316	787,881	1,129,750	50	TOTAL CAPITAL OUTLAY	70,000	70,000	70,000	50
51	1,372,152	1,783,143	2,311,872	51	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,194,318	1,194,318	1,194,318	51

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DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>AIRPORT</u>	Budget for Next Year 2023/24			1
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020/21	First Preceding Year 2021/22						
1				1 PERSONNEL SERVICES				1
2	57,334	97,964	109,473	2 Salary & Wages – General	116,364	116,364	116,364	2
3	34,679	52,455	86,991	3 Salary & Wages – Admin	82,911	82,911	82,911	3
4	0	0	21,250	4 Salary & Wages – Maintenance	10,944	10,944	10,944	4
5	8,424	12,835	16,707	5 Payroll Taxes	16,923	16,923	16,923	5
6	11,519	28,091	81,454	6 Health & Welfare	113,431	113,431	113,431	6
7	12,647	19,690	31,079	7 Pension	31,267	31,267	31,267	7
8	1,894	2,820	4,095	8 Workers Compensation	5,352	5,352	5,352	8
9	126,496	213,856	351,049	9 TOTAL PERSONNEL SERVICES	377,192	377,192	377,192	9
10			3.5	10 Total Full-Time Equivalent (FTE)	3.3	3.3	3.3	10
11				11 MATERIALS AND SERVICES				11
12	5,500	5,500	5,500	12 Insurance Expense	5,500	5,500	5,500	12
13	2,261	2,270	2,270	13 Property & Other Taxes	2,280	2,280	2,280	13
14	3,048	4,410	3,092	14 Permits, Licenses & Fees	4,380	4,380	4,380	14
15	697	243	240	15 Advertising and Promotion	240	240	240	15
16	123,052	70,421	72,900	16 Outside Services	84,000	84,000	84,000	16
17	478	758	478	17 Dues & Subscriptions	1,535	1,535	1,535	17
18	1,500	2,000	2,050	18 Janitorial Services	3,000	3,000	3,000	18
19	80	0	0	19 Gifts	240	240	240	19
20	12,001	12,365	12,581	20 Equipment Rental Expenses	27,000	27,000	27,000	20
21	2,986	4,250	3,500	21 Fuel & Oil	4,200	4,200	4,200	21
22	502	395	600	22 Office Supplies	480	480	480	22
23	153	151	240	23 Postage & Shipping	240	240	240	23
24	13,117	21,597	24,209	24 Bank & Credit Card Fees	27,661	27,661	27,661	24
25	24	140	360	25 Printing and Copy Services	240	240	240	25
26	10,262	17,139	12,000	26 Materials & Parts	16,800	16,800	16,800	26
27	344	636	600	27 Furniture & Office Equipment	2,400	2,400	2,400	27
28	2,575	5,033	3,600	28 Tools & Equipment	4,800	4,800	4,800	28
29	6,442	8,568	7,500	29 Operating Supplies	7,500	7,500	7,500	29
30	44	404	120	30 Coveralls/ Uniforms	720	720	720	30
30	0	0	0	30 Software & Online Subscriptions	2,400	2,400	2,400	30
31	67,148	92,195	79,429	31 AV Fuel COS	104,810	104,810	104,810	31
32	215,304	496,015	655,495	32 JET A Fuel COS	583,785	583,785	583,785	32
33	33,089	30,228	35,000	33 Utilities - Electricity	27,000	27,000	27,000	33
34	25,359	29,132	25,000	34 Utilities - Water/Sewer	30,000	30,000	30,000	34
35	1,579	1,592	1,650	35 Utilities - Gas	1,650	1,650	1,650	35
36	2,578	2,565	2,400	36 Utilities - Garbage	2,650	2,650	2,650	36

DETAILED REQUIREMENTS

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

General Fund

Port of Astoria

(Fund)

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>AIRPORT</u>	Budget for Next Year 2023/24				
	Actual		Adopted Budget This Year Year 2022/23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020/21	First Preceding Year 2021/22							
37	2,260	2,180	2,400	37	Utilities – Telephone	2,160	2,160	2,160	37
38	1,400	1,525	1,380	38	Utilities – Internet	1,560	1,560	1,560	38
39	1,536	1,548	1,600	39	Utilities - Other	2,210	2,210	2,210	39
40	13,835	8,655	6,500	40	Legal Fees	6,000	6,000	6,000	40
41	24,248	4,568	30,000	41	Special Environmental Services	5,040	5,040	5,040	41
42	0	156	0	42	Training, Seminars, Employee Development	0	0	0	42
43	4	47	600	43	Travel & Meal Expense	480	480	480	43
44	100	0	325	44	Trade Show & Convention Fees	0	0	0	44
45	438	381	720	45	Staff & Commission Mileage	720	720	720	45
46	143	255	255	46	Event Expense	0	0	0	46
47	574,086	827,322	994,594	47	TOTAL MATERIALS AND SERVICES	963,681	963,681	963,681	47
48				48	CAPITAL OUTLAY				48
49	942,445	326,634	464,600	49	Capital Outlay - Land & Land Improvements	564,800	564,800	564,800	49
50	47,538	15,895	250,000	50	Capital Outlay - Buildings & Structures	75,000	75,000	75,000	50
51	31,228		20,000	51	Capital Outlay - Machinery & Equipment				51
52			22,500	52	Capital Outlay - Vehicles & Boats				52
53			389,253	53	Capital Outlay - Intangible Assets	88,885	88,885	88,885	53
54	773,461	1,747,955		54	Capital Outlay - Construction in Progress				54
55	1,794,673	2,090,484	1,146,353	55	TOTAL CAPITAL OUTLAY	728,685	728,685	728,685	55
56	2,495,254	3,131,661	2,491,997	56	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	2,069,558	2,069,558	2,069,558	56

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