

Board of Commissioners

Robert Stevens – Chairman
Frank Spence – Vice-Chair
Tim Hill – Secretary
James Campbell – Treasurer
Dirk Rohne – Assistant Secretary/Treasurer

422 Gateway Ave, Suite 100
Astoria, OR 97103
Phone: (503) 741-3300
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www.portofastoria.com

Regular Session

February 06, 2024 @ 4:00 PM
10 Pier 1, Suite 209, Astoria, OR*

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling the Port of Astoria at (503) 741-3300.

*This meeting will also be accessible via Zoom. Please see page 2 for login instructions.

Agenda

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COMMISSION REPORTS
5. CHANGES/ADDITIONS TO THE AGENDA
6. PUBLIC COMMENT – for items on the agenda, when not covered by a public hearing
This is an opportunity to speak to the Commission for 3 minutes regarding any item on the agenda.
Public comment received by the deadline will be read aloud at the meeting.
7. CONSENT CALENDAR:
 - a. Financials – December 2023 3
 - b. Event Calendar – February 2024 9
8. ACTION:
 - a. RFE #0173 Emergency Pole Light Repairs P1 10
 - b. RFE #0174 NEPA Review Consultation 13
 - c. Donation for Crab Facility Fire Relief Fund
 - d. Budget Committee 25
9. PUBLIC COMMENT – for non-agenda items
This is an opportunity to speak to the Commission for 3 minutes regarding Port concerns not on the agenda. Public comment received by the deadline will be read aloud during the meeting.
10. EXECUTIVE DIRECTOR COMMENTS
11. UPCOMING MEETING DATES:
 - a. Workshop Session – February 20, 2024 at 4:00 PM
 - b. Regular Session – March 5, 2024 at 4:00 PM
12. ADJOURN

Please Note:

Agenda packets are available online at: <https://www.portofastoria.com/CommissionMeetings/AgendaMinutes.aspx>

Please allow time for the normal posting procedure for agendas and meeting packets.

Board of Commissioners
HOW TO JOIN THE ZOOM MEETING:

Online: Direct link: <https://us02web.zoom.us/j/86905881635?pwd=amhtTTBFcE9NUElxNy9hYTFPQTlzQT09>
Or go to [Zoom.us/join](https://zoom.us/join) and enter Meeting ID: 869 0588 1635, Passcode: 422

Dial In: (669) 900-6833, Meeting ID: 869 0588 1635, Passcode: 422

This meeting is accessible to persons with disabilities or persons who wish to attend but do not have computer access or cell phone access. If you require special accommodations, please contact the Port of Astoria at least 48 hours prior to the meeting by calling [\(503\) 741-3300](tel:5037413300) or via email at admin@portofastoria.com.

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DECEMBER 2023 FINANCIALS NARRATIVE

For July through December 2023, the Port is showing an operating gain of \$875,702. This operating gain is ahead of budget expectations by \$36,658 and is ahead of prior-year profits by \$362,053. Operating revenue YTD is at 105% and operating expenses are at 106% of the seasonally trended budget. Non-operating income is at 98% and non-operating expenses are 98% of budget. Total net profit YTD is \$773,374, which exceeds budget expectations by \$37,396.

Dockage revenues were up \$162,307 and \$225,742 from the budget and prior year, respectively. Lease and rental income was ahead of budget by \$29,181 and up \$287,705 from the prior year, while income from rebilled expenses (tenant utilities, longshore labor, etc.) was \$148,353 above budget and up \$178,613 from prior year. The increase in lease and rental income from FY23 can be partially attributed to the Bornstein warehouse pass-through, which dropped both lease & rental income and non-operating expense by roughly \$187,000 in fiscal year 2022-23.

Gross Marina revenue was 89% of both budget estimates and prior year actuals, with a budget deficit of \$(39,463). Boatyard gross revenues were at 90% of budget and prior year with a budget deficit of \$(30,074). Net profits from marina fuel sales were down \$17,590 from the prior year, while net profits from airport fuel sales were down by \$10,743.

Personnel services came in under budget by \$72,288 and materials and services were \$300,949 above budget.

Looking at non-operating totals, property tax revenues and debt service expense were close to budget expectations. Capital spending in December was primarily for Pier 2 West CMGC work, the Boatyard Master Plan, dredge repairs, and vegetation management at the Airport.

Fuel Sales Summary:

Marina Fuel	Unleaded Sales \$	Unleaded Sales Gal	Unleaded COGS	Unleaded Profit	Diesel Sales \$	Diesel Sales Gal	Diesel COGS	Diesel Profit
Jul - Dec 2023	\$ 392,656	60,480	\$ 272,507	\$ 120,149	\$ 131,041	23,161	\$ 87,718	\$ 43,323
Jul - Dec 2022	\$ 438,601	63,667	\$ 311,070	\$ 127,531	\$ 171,657	27,120	\$ 118,127	\$ 53,530
Airport Fuel	Jet A Sales \$	Jet A Sales Gal	Jet A COGS	Jet A Profit	100LL Sales \$	100LL Sales Gal	100LL COGS	100LL Profit
Jul - Dec 2023	\$ 472,538	89,119	\$ 327,402	\$ 145,136	\$ 183,107	31,645	\$ 161,243	\$ 21,864
Jul - Dec 2022	\$ 541,472	90,706	\$ 384,510	\$ 156,962	\$ 93,926	13,332	\$ 73,145	\$ 20,781

Port of Astoria
Profit & Loss Actual vs. Budget
December 2023

	Actuals Jul 2023 - Dec 2023	Actuals Jul 2022 - Dec 2022	Budget Jul 2023 - Dec 2023	Budget Variance Through Dec	% of Budget Through Dec	Full '23-'24 Budget
<u>Operating Revenues</u>						
Dockage & Vessel Service	594,048	368,306	431,741	162,307	138%	807,555
Lease & Rental Income	1,580,728	1,293,023	1,551,547	29,181	102%	3,060,111
Rebilled Expenses	1,127,592	948,979	979,239	148,353	115%	1,731,006
Boat Haulout	346,457	358,601	376,531	-30,074	92%	717,840
Marina Revenues	336,027	354,776	375,490	-39,463	89%	691,060
Fuel Sales	1,179,342	1,245,656	1,178,771	571	100%	1,748,654
Ticket Revenues	1,710	2,145	2,500	-790	68%	3,600
Other Income	42,741	22,875	47,508	-4,767	90%	70,393
Total Operating Revenues	5,208,646	4,594,363	4,943,327	265,319	105%	8,830,219
<u>Operating Expenses</u>						
Personnel Services	1,439,052	1,337,493	1,511,340	-72,288	95%	2,994,266
Materials and Services	2,893,892	2,743,220	2,592,943	300,949	112%	4,483,128
Total Operating Expenses	4,332,944	4,080,713	4,104,283	228,661	106%	7,477,394
Income from Operations	875,702	513,649	839,044	36,658	104%	1,352,825
<u>Non-Operating Revenues</u>						
Property Tax Revenues-Genl Fund	874,567	859,267	889,280	-14,713	98%	954,000
Timber Tax Revenues	71,574	46,385	71,574	0	100%	0
Other County Revenues	7,740	128	39,269	-31,529	20%	39,500
Grants*	581,931	240,160	581,931	0	100%	21,764
Interest Income	16,064	2,538	4,440	11,624	362%	9,780
Total Non-Operating Revenues	1,551,876	1,148,478	1,586,493	-34,618	98%	1,025,044
<u>Total Non-Operating Expenses</u>						
Capital Outlay*	704,199	1,122,800	704,199	0	100%	113,581
Interest Expense	292,327	90,395	291,629	698	100%	447,114
Principal Expense	657,677	176,664	693,731	-36,054	95%	1,208,513
Total Non-Operating Expenses	1,654,204	1,389,859	1,689,559	-35,355	98%	1,769,208
Net Income (Loss)	773,374	272,268	735,978	37,396	105%	608,662

**Capital Outlay/Grants year-to-date budget set to match Revenue/Expense, not seasonally adjusted.

Port of Astoria
Balance Sheet
as of December 2023

December 31, 2023

ASSETS

Current Assets

Cash & Cash Equivalents

Cash Funds	745
Operating Account #1442	1,308,740
Payroll Account #5344	25,552
Bornstein MMA #0004	0
Money Market #1259	266,419
Restricted AOC4 MMA #0760	252,424

Total Clatsop Community Bank 1,853,134

Total Cash & Cash Equivalents 1,853,880

Accounts Receivable 597,114

Other Current Assets 3,048,001

Total Current Assets 5,498,995

Fixed Assets 35,348,874

Other Assets

Long-term Receivables 16,350,351

TOTAL ASSETS 57,198,220

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 393,366

Other Current Liabilities 14,687,693

Total Current Liabilities 15,081,058

Long Term Liabilities

Accrued Vacation Payable 156,798

Accrued Sick Leave 167,614

Notes Payable 13,007,848

Net Pension Liability 1,337,577

OPEB Liability 738,399

Lease Liability 132,494

Pollution Remediation AOC 4 Liability 2,564,338

Less Current Portion LT Debt -1,342,522

Total Long Term Liabilities 16,762,546

Total Liabilities 31,843,604

Equity

Retained Earnings 24,581,241

Net Income 773,374

Total Equity 25,354,615

TOTAL LIABILITIES & EQUITY 57,198,220



Capital Projects
December 2023
Budget to Actual

DEPARTMENT AND PROJECT		CAPITAL PROJECTS & GRANTS As Budgeted			CAPITAL PROJECTS & GRANTS Actual Spending To-Date			REMAINDER & PRIORITY	
		Adopted Capital Expenditure	Adopted Grant Funding	Adopted POA Expense	Expenses through 12/31/2023	Grants Received through 12/31/2023	Expenses through 12/31/2023 NET OF GRANTS	Budgetary Estimate of Remaining POA Expense	Priority (1-10) 9=Comp 10=Rem
Department	Description								
WFW	P2 West Preconstruction	1,500,000	1,325,000	175,000	177,910	180,245	(2,335)	177,335	1
Airport	Airport Master Plan	88,885	82,470	6,415	61,095	21,764	39,331	(32,916)	2
WFW	Slip 1 Sampling and Analysis Plan	50,000	-	50,000	50,022	-	50,022	(22)	2
Administration	2023-24 IT Upgrades	30,000	-	30,000	1,172	-	1,172	28,828	3
Airport	Backfill and Site Prep Behind Overbay	60,000	-	60,000	-	-	-	60,000	3
WFW	Dredge Repairs - repair dredge pipe/replace cutter head	25,000	-	25,000	19,373	-	19,373	5,628	3
WFW	Fender Pile Replacement (25) Pier 1 West, Pier 2 East, Pier 2 West	195,049	-	195,049	133	-	133	194,916	3
WFW	Security Upgrades: Trident equipment; Pier 1 Generator; Pier 1 Booth; Cyber Security	122,800	92,100	30,700	77,426	53,971	23,455	7,245	3
WFW - Boatyard	Boatyard Master Plan	87,500	76,000	11,500	54,725	36,485	18,240	(6,740)	3
Airport	Hangar Maintenance	25,000	-	25,000	-	-	-	25,000	4
Airport	Vegetation Management	30,000	-	30,000	40,111	-	40,111	(10,111)	4
WFW	2023-24 Security Upgrades: Security cameras, Marina security fencing	75,000	56,250	18,750	-	-	-	18,750	4
WFW	Link Belt Crane - load cells and wind meter	15,000	-	15,000	9,570	-	9,570	5,430	4
WFW	Pier 2 East - Repairs based on ODOT reports	50,000	-	50,000	-	-	-	50,000	4
Airport	Industrial Park	300,000	250,000	50,000	-	250,000	(250,000)	300,000	5
Airport	Terminal Building Upgrades	75,000	-	75,000	38,275	-	38,275	36,725	5
Airport	Tide Gate Feasibility Study	49,800	49,800	-	17,619	17,618	1	(1)	5
WFW	Fire Suppression/System Upgrades - Pier 2	20,000	-	20,000	2,104	-	2,104	17,896	5
WFW	Pier 1 Building - New HVAC Outdoor Units (3)	25,000	-	25,000	-	-	-	25,000	5
WFW	Repave Gateway Avenue / Restripe	110,000	82,500	27,500	-	-	-	27,500	5
WFW - Boatyard	Boatyard Upgrades	150,000	-	150,000	16,034	-	16,034	133,966	5
WFW	422 Gateway Building - Remodel/Upgrades	100,000	-	100,000	495	-	495	99,505	6
WFE - Marinas	Dumpster Enclosure	10,000	-	10,000	-	-	-	10,000	7
WFW	Waterfront Master Plan - Wayfinding Signage	15,000	-	15,000	-	-	-	15,000	7
Airport	Backfill and Site Prep Behind Recology	100,000	-	100,000	1,407	-	1,407	98,593	8
WFE - Marinas	West Basin T-Dock Power	60,000	51,000	9,000	67,962	-	67,962	(58,962)	9
WFW	413 Gateway Building - Replace Siding/Flooring	55,000	-	55,000	-	-	-	55,000	10
WFW - Cruise	Gangway Landing Tower	65,000	-	65,000	-	-	-	65,000	10
	Misc	-	-	-	68,767	21,848	46,919	(46,919)	
TOTALS		3,489,034	2,065,120	1,423,914	704,199	581,931	122,268	1,301,646	

Port of Astoria
Vouchers Paid -- Operating Acct

01/05/24

Accrual Basis

Type	Date	Num	Name	Memo	Credit
102-00 - Cash					
102-02 - CCB Operating #1442					
Bill Pmt -Check	01/05/2024	83266	A Coastal Lock & Key, LLC	Inv #184164	54.00
Bill Pmt -Check	01/05/2024	83267	Airside Solutions, Inc.	Inv #38164	2,462.30
Bill Pmt -Check	01/05/2024	83268	AT&T	Acct # 019 295 1870 001	25.55
Bill Pmt -Check	01/05/2024	83269	Bergerson Construction, Inc	Project # 23101 - POA PIER 2 CMGC	675.00
Bill Pmt -Check	01/05/2024	83270	Brian Jacobsen (A/P)	Reimbursement for purchase of trailer axle	150.00
Bill Pmt -Check	01/05/2024	83271	Campbell Environmental		2,470.00
Bill Pmt -Check	01/05/2024	83272	Capt Robert Stevens - Commissioner	Reimb for Commission Mtgs	250.00
Bill Pmt -Check	01/05/2024	83273	CenturyLink	Acct # 497163267	102.47
Bill Pmt -Check	01/05/2024	83274	Cintas Corporation	10829	188.34
Bill Pmt -Check	01/05/2024	83275	Citi Cards	1985	2,836.80
Bill Pmt -Check	01/05/2024	83276	City Lumber	Cust # 7259	75.08
Bill Pmt -Check	01/05/2024	83277	City of Astoria - utilities		157,583.20
Bill Pmt -Check	01/05/2024	83278	Clatsop County Lawn & Tractor	544212	29.54
Bill Pmt -Check	01/05/2024	83279	Clean Water Technologies, LLC	December 2023	8,227.93
Bill Pmt -Check	01/05/2024	83280	Coastal Alarm Systems, Inc.	Inv #CAS1390 for 2024 calendar year	2,121.12
Bill Pmt -Check	01/05/2024	83281	DA YANG SEAFOOD INC.	Reimburse for Classic Towing inv #103858	571.25
Bill Pmt -Check	01/05/2024	83282	DSL		9,412.53
Bill Pmt -Check	01/05/2024	83283	Earthworx Excavation, LLC		12,187.23
Bill Pmt -Check	01/05/2024	83284	Equipment Rental Services	Cust # 205559	1,475.70
Bill Pmt -Check	01/05/2024	83285	Harold Culver (Retiree)		277.38
Bill Pmt -Check	01/05/2024	83286	J P Plumbing Company, Inc.	Cust ID: AS75	90.00
Bill Pmt -Check	01/05/2024	83287	Julian A. McDermott Corp.	Inv #100081634	941.58
Bill Pmt -Check	01/05/2024	83288	Lawson Products	Cust # 10075026	233.31
Bill Pmt -Check	01/05/2024	83289	Lower Columbia Engineering LLC	Proj 3546 Riverwalk Inn Building	2,624.65
Bill Pmt -Check	01/05/2024	83290	MarinaWare	Quarterly Software License - Oct, Nov, Dec 2023	450.00
Bill Pmt -Check	01/05/2024	83291	Maul Foster & Alongi, Inc.	Project: 0475.02.17	2,368.75
Bill Pmt -Check	01/05/2024	83292	Melanie Howard (A/P)	Reimbursement 12/21/23	25.85
Bill Pmt -Check	01/05/2024	83293	Northwest Local Government Legal Advi...		8,686.11
Bill Pmt -Check	01/05/2024	83294	NW Marine Terminal Assn	2023 NWMTA Summer Meeting in Port of Anacortes ...	250.00
Bill Pmt -Check	01/05/2024	83295	NW Natural	Acct #2737126-9	133.01
Bill Pmt -Check	01/05/2024	83296	P & L Johnson Mechanical, Inc.		470.00
Bill Pmt -Check	01/05/2024	83297	Pacific Power		4,819.30
Bill Pmt -Check	01/05/2024	83298	PacificSource Administrators	Employer ID: P00431	400.02
Bill Pmt -Check	01/05/2024	83299	PetroCard, Inc.	01-0004280	1,486.95
Bill Pmt -Check	01/05/2024	83300	PND ENGINEERS, INC	Project # 234038 Astoria Pier 2 West	51,132.24
Bill Pmt -Check	01/05/2024	83301	Recology Western Oregon		2,979.58
Bill Pmt -Check	01/05/2024	83302	Recology Western Oregon (LA)	A1080000232	168.49
Bill Pmt -Check	01/05/2024	83303	Robert D Hanks	RH - Group: 10013822 Subscriber: J24129553 Dec ...	277.38
Bill Pmt -Check	01/05/2024	83304	S. Bruce Conner	December 2022	2,100.00
Bill Pmt -Check	01/05/2024	83305	Shane Jensen - Grant Writer	Grant Writing - Dec 2023	8,946.89
Bill Pmt -Check	01/05/2024	83306	Shred-It	Cust # 16971101	64.20
Bill Pmt -Check	01/05/2024	83307	Special Districts Association of Oregon	Training class for Tim Hill 9/6/23	75.00
Bill Pmt -Check	01/05/2024	83308	Special Districts Insurance Services	Entity ID: 16324	204,264.00
Bill Pmt -Check	01/05/2024	83309	Spectrum - 5501	8787 14 001 0420590	39.99
Bill Pmt -Check	01/05/2024	83310	Stacy Bandy (A/P)		136.24
Bill Pmt -Check	01/05/2024	83311	Staples Advantage		185.03
Bill Pmt -Check	01/05/2024	83312	Sweet Septic and Portable Service		650.00
Bill Pmt -Check	01/05/2024	83313	Talbot, Korvola & Warwick, LLP	Client # 7770000.501	2,750.00
Bill Pmt -Check	01/05/2024	83314	Terry's Plumbing LLC.	Inv #23-01732	568.60
Bill Pmt -Check	01/05/2024	83315	Tim Hill	Reimb July, Aug, Sept, Oct, Nov & Dec	500.00
Bill Pmt -Check	01/05/2024	83316	Trails End Recovery	Inv #5350	509.60
Bill Pmt -Check	01/05/2024	83317	Verizon Wireless #7705-1	270297705-00001	570.23
Bill Pmt -Check	01/05/2024	83318	Walter E. Nelson Co.	Cust # 1629	422.69
Bill Pmt -Check	01/05/2024	83319	Warren L. Junes LTD	Inv #71443	384.24
Bill Pmt -Check	01/05/2024	83320	WHA Insurance Agency, Inc.		48,390.00
Bill Pmt -Check	01/05/2024	83321	Will Isom (A/P)	Reimb for mileage	165.17

Total 102-02 - CCB Operating #1442

549,434.52

Total 102-00 - Cash

549,434.52

TOTAL

549,434.52

JAP
OK
1-5-24

Port of Astoria
Vouchers Paid -- Operating Acct

Type	Date	Num	Name	Memo	Credit
102-00 - Cash					
102-02 - CCB Operating #1442					
Bill Pmt -Check	01/22/2024	83322	A & A Pest Control	105650	545.00
Bill Pmt -Check	01/22/2024	83323	Airside Solutions, Inc.		888.02
Bill Pmt -Check	01/22/2024	83324	American AED, LLC	Order #104470	2,723.00
Bill Pmt -Check	01/22/2024	83325	Arctic Wire Rope & Supply	Cust # 0063655	257.64
Bill Pmt -Check	01/22/2024	83326	Card Service Center		4,537.19
Bill Pmt -Check	01/22/2024	83327	Cartomation, Inc.		2,850.00
Bill Pmt -Check	01/22/2024	83328	CHS Inc/Cenex	Cust # 195072	405.48
Bill Pmt -Check	01/22/2024	83329	Cintas Corporation	10829	192.80
Bill Pmt -Check	01/22/2024	83330	City Lumber	Cust # 7259	763.30
Bill Pmt -Check	01/22/2024	83331	City of Warrenton		18,294.77
Bill Pmt -Check	01/22/2024	83332	CityServiceValcon		31,920.84
Bill Pmt -Check	01/22/2024	83333	Del's OK Point S Tire	POR101	25.00
Bill Pmt -Check	01/22/2024	83334	Earthworx Excavation, LLC		9,150.00
Bill Pmt -Check	01/22/2024	83335	Englund Marine (Boatyard)	Acct 15589 Closing Date 12/31	48.33
Bill Pmt -Check	01/22/2024	83336	Englund Marine (Marina)	Acct 14130 Closing Date 12/31	222.32
Bill Pmt -Check	01/22/2024	83337	Englund Marine (MX)	Acct 14129 Closing Date 12/31/2023	10,474.91
Bill Pmt -Check	01/22/2024	83338	Haglund Kelley LLP	General # 10437.00	337.50
Bill Pmt -Check	01/22/2024	83339	Harold Culver (Retiree)		277.38
Bill Pmt -Check	01/22/2024	83340	HighTide Technologies, LLC	CUS39	528.00
Bill Pmt -Check	01/22/2024	83341	Home Depot	6035 3225 3191 4798	532.39
Bill Pmt -Check	01/22/2024	83342	iFocus Consulting, Inc.		5,547.00
Bill Pmt -Check	01/22/2024	83343	Industrial Tire Service	Cust # 4512	12,695.76
Bill Pmt -Check	01/22/2024	83344	Jim Vamer's Automotive	2016 Ford F-150 Lic #E275149	1,234.15
Bill Pmt -Check	01/22/2024	83345	Justin Green		1,650.00
Bill Pmt -Check	01/22/2024	83346	Landside Resources, Inc.	December 2023	1,000.00
Bill Pmt -Check	01/22/2024	83347	Lower Columbia Engineering LLC		4,906.25
Bill Pmt -Check	01/22/2024	83348	Lum's Auto Center	Cust # 1269	297.18
Bill Pmt -Check	01/22/2024	83349	Matt Hansen (A/P)		60.00
Bill Pmt -Check	01/22/2024	83350	Maul Foster & Alongi, Inc.		8,583.75
Bill Pmt -Check	01/22/2024	83351	Mead & Hunt	Project R3143900-202203.01 AST Master Plan and ...	2,394.23
Bill Pmt -Check	01/22/2024	83352	Merchants Exchange of Portland	Cust ID: PORAST02	980.00
Bill Pmt -Check	01/22/2024	83353	Napa Auto Parts	Cust # 76004	31.83
Bill Pmt -Check	01/22/2024	83354	NW Natural		1,160.29
Bill Pmt -Check	01/22/2024	83355	Oregon Dept of Aviation	2024 Business License Fee	100.00
Bill Pmt -Check	01/22/2024	83356	Oregon Government Ethics Commission	Cust # 0GE0001057	1,323.95
Bill Pmt -Check	01/22/2024	83357	P & L Johnson Mechanical, Inc.	W/O#46269	406.67
Bill Pmt -Check	01/22/2024	83358	Pacific Power		10,493.45
Bill Pmt -Check	01/22/2024	83359	PacificSource Administrators	Employer ID: P00431	110.00
Bill Pmt -Check	01/22/2024	83360	PetroCard, Inc.	01-0004280	532.96
Bill Pmt -Check	01/22/2024	83361	Platt Electric Supply (Rexel)	Acct #135946	77.08
Bill Pmt -Check	01/22/2024	83362	Pro-Fresh LLC	422 Gateway	2,298.80
Bill Pmt -Check	01/22/2024	83363	Quadient (leasing)	Cust #00386151	241.97
Bill Pmt -Check	01/22/2024	83364	Quadient (postage)	X3391	160.03
Bill Pmt -Check	01/22/2024	83365	Sierra Springs	928320221793628	38.19
Bill Pmt -Check	01/22/2024	83366	Solutions YES, LLC	Acct # PO03	84.88
Bill Pmt -Check	01/22/2024	83367	Special Districts Health Premiums	Cust # 03-0016324	40,913.42
Bill Pmt -Check	01/22/2024	83368	Special Touch Janitorial, Inc.	January 2024	3,375.00
Bill Pmt -Check	01/22/2024	83369	Spectrio, LLC	Acct # SPX755863	210.00
Bill Pmt -Check	01/22/2024	83370	Spectrum - 0901	Acct # 176560901	189.97
Bill Pmt -Check	01/22/2024	83371	Spectrum - 1001	Acct # 176561001	39.99
Bill Pmt -Check	01/22/2024	83372	Spectrum - 6401	Acct # 176526401	2,059.66
Bill Pmt -Check	01/22/2024	83373	Terry's Plumbing LLC.	W/O#234515	397.27
Bill Pmt -Check	01/22/2024	83374	VenTek International	Cust # PORTASTORIA	475.00
Bill Pmt -Check	01/22/2024	83375	Walter E. Nelson Co.	Cust # 1629	714.40
Bill Pmt -Check	01/22/2024	83376	Warrenton Fiber Company	Cust # Por Ast	204.63
Bill Pmt -Check	01/22/2024	83377	Wells Electrical Contracting, Inc.		48,760.98
Bill Pmt -Check	01/22/2024	83378	WHA Insurance Agency, Inc.	Policy # 37P16324	7,740.00
Bill Pmt -Check	01/22/2024	83379	Will Isom (A/P)	Reimb for mileage	65.50

Total 102-02 - CCB Operating #1442

246,528.11

Total 102-00 - Cash

246,528.11

TOTAL

246,528.11

JAC
OK
 1-22-24

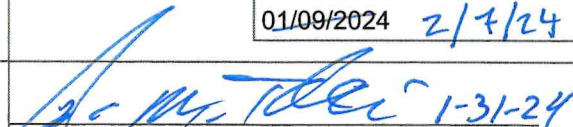


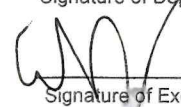
February 2024

February 2024							March 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3						1	2
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29	30	31	Feb 1	2	3
4	5 6PM Astoria City Council Mtg	6 4PM Regular Session 6PM CB City Council Mtg	7 7PM Gearhart City Council Mtg	8	9 SDAO Annual Conference	10
11 SDAO Annual Conference	12 6PM Seaside City Council Mtg	13 6PM CB City Council Work Mtg 6PM Warrenton City Council Mtg	14 5PM Clatsop Cnty Commission	15	16	17
18	19 Presidents' Day	20 4PM Regular Workshop Session 6PM Astoria City Council Mtg	21	22	23	24
25	26 6PM Seaside City Council Mtg	27 530PM Astoria Planning Commission 6PM Warrenton City Council Mtg 7:30AM AWACC Breakfast Mtg	28 5PM Clatsop Cnty Commission	29	Mar 1	2

REQUEST FOR EXPENDITURE

RE#	0173
-----	------

SECTION A	Date:	01/31/2024	Department:	Maintenance				
	Staff Contact:	Joe Tadei	Vendor (if determined):	Wells Electrical Contracting Inc.				
	Description of Product or Service being requested:	Emergency Pole Light Repairs on Pier One						
	Purpose of Product or Service being requested:	The Pier 1 pole lights currently have 2 of the 3 pole light assemblies that have failed and are in need of immediate replacement.						
Cost Estimate:		23,133.62						
SECTION B	1. Does this expenditure exist within the current budget? (Original Budget Amount)							
	<input checked="" type="checkbox"/> No (Skip to Section C-2) / <input type="checkbox"/> Yes (Proceed)		\$					
	2. Does this expenditure exceed \$5,000?							
<input type="checkbox"/> No (Skip to Section D) / <input type="checkbox"/> Yes (Proceed to Section C-1)								
3. Will services be performed on Port of Astoria property? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes								
SECTION C	1.		TOTAL		NET OF GRANTS			
	Account # for Budgeted Item (ex: XXX-XX)		710-00					
	FY 2023-2024 Budget for this Account		\$	\$				
	Amount Spent Year-to-Date for this Account		\$	\$				
	Amount Available to Spend for this Account		\$	\$				
	Does this Request for Expenditure require Commission Approval (>=\$25,000)?				<input type="checkbox"/> Yes	/	<input type="checkbox"/> No	
	2.		If Not included in the current budget or the current budget for this account # has been spent:					
	Does this Request for Expenditure require Commission Approval (>=\$5,000)?				<input checked="" type="checkbox"/> Yes	/	<input type="checkbox"/> No	
	3.		TOTAL				NET OF GRANTS	
	Account # to deduct funds from to reallocate & accommodate this expenditure (ex: XXX-XX)		710-00					
FY 2023-2024 Budget for the Account being reduced		\$ 3,489,034	\$ 1,423,914					
Amount Spent Year-to-Date for this Account		\$ 737,750	\$ 155,828					
Amount Available to Spend for this Account		\$ 2,751,276	\$ 1,268,086					
SECTION D	3. If Commission approval is required, please specify date Request for Expenditure will be submitted to Commission for approval.							
	(Specify date of Commission meeting when item is scheduled to be heard/approved)							
01/09/2024 2/7/24								
SECTION E	Signature of Department Head		Signature of Deputy Director		Date			
					1-31-24			
	Date		Date		Date			
	1-31-24		1-31-24		1-31-24			
Signature of Finance Manager		Signature of Executive Director		Date				
				1-31-24				
Date		Date		Date				
2-7-24								
(required if cost is unbudgeted, or > \$5,000 budgeted)								

(over for Quotation Analysis)

Project: Emergency Pole Light Repairs P1

Project Manager: Joe Tadei

Quotes obtained by: Joe Tadei

Procurement Method: Small procurement Intermediate procurement Request for Bid
 Sole source Emergency Request for Proposal

Solicitation Method: Verbal quotes (informal) Requests for written quotes (informal) Public solicitation (formal)

Vendor	Amount	Description	Availability	Specific expertise	Other information
Wells Electrical Contracting, Inc.	\$23,133.62	All new conduit lighting to each pole; new lighting control box; new disconnect feed.	Immediate	In-depth knowledge of Port electrical infrastructure.	Work was completed on 12/11. Needed to authorize work immediately to prepare yard for log storage.

Vendor selection & justification: (REQUIRED)
 Wells Electrical Contracting is a trusted local contractor who was able to immediately perform the necessary repairs.

Wells Electrical Contracting Inc
 42249 Bagley Lane
 Astoria, OR 97103 US
 5034406289
 ryan@wellselectricalcontracting.com



INVOICE

BILL TO

Port Of Astoria
 422 Gateway Suite 100
 Astoria, OR 97103
 United States

INVOICE # 815

DATE 01/15/2024

DUE DATE 01/30/2024

TERMS Net 15

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/11/2023	Labor	12/11, 12/12, 12/13, 12/14, 12/15: All new conduit and wire to each pole. A new lighting control box with automatic and manual switching. Also installed a new disconnect to feed that control panel.	61	150.00	9,150.00
12/11/2023	Material	Englund Marine Job #:815	1	210.00	210.00
12/18/2023		The Home Depot Job#:815			283.26
12/20/2023		Platt Electric JOB#815: 5Z52202, 5Z53628, 5Z54832, 4R33088, 4R50688, 4R51141, 5Z57697, 5Z59209, 4R70325, 4R98906			13,263.77
01/09/2024		Platt Electric JOB#815: 4R98906			226.59

BALANCE DUE

\$23,133.62

REQUEST FOR EXPENDITURE

RE# 0174

SECTION A	Date:	1/31/24	Department:	Maintenance
	Staff Contact:	Matt McGrath	Vendor (if determined):	Campbell Environmental LLC
	Description of Product or Service being requested:	NEPA review consultation		
	Purpose of Product or Service being requested:	MARAD requires a NEPA review under the PIDP grant for Pier 2 West, for which the Port will require professional assistance.		
Cost Estimate:		\$120,530		
SECTION B	1. Does this expenditure exist within the current budget? (Original Budget Amount)			
	<input type="checkbox"/> No (Skip to Section C-2)		<input checked="" type="checkbox"/> Yes (Proceed) \$ 1,500,000	
	2. Does this expenditure exceed \$5,000?			
<input type="checkbox"/> No (Skip to Section D)		<input checked="" type="checkbox"/> Yes (Proceed to Section C-1)		
3. Will services be performed on Port of Astoria property? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes				
SECTION C	1.			
	Account # for Budgeted Item (ex: XXX-XX)	TOTAL		NET OF GRANTS
		710-00		
	FY 2023-2024 Budget for this Account	\$ 3,489,034	\$ 1,423,914	
	Amount Spent Year-to-Date for this Account	\$ 737,758	\$ 155,828	
	Amount Available to Spend for this Account	\$ 2,751,276	\$ 1,268,086	
	Does this Request for Expenditure require Commission Approval (>=\$25,000)? <input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No			
	2.			
	If Not included in the current budget or the current budget for this account # has been spent:			
	Does this Request for Expenditure require Commission Approval (>=\$5,000)? <input type="checkbox"/> Yes / <input type="checkbox"/> No			
3.				
If Commission approval is required, please specify date Request for Expenditure will be submitted to Commission for approval.				
(Specify date of Commission meeting when item is scheduled to be heard/approved)				
02/07/2024				
SECTION E	Signature of Department Head _____ Date _____		Signature of Deputy Director _____ Date _____	
	Signature of Finance Manager _____ Date 1-31-24		Signature of Executive Director _____ Date 1-31-24 (required if cost is unbudgeted, or > \$5,000 budgeted)	

(over for Quotation Analysis)

Project: P2W - NEPA Review

Project Manager: Shane Jensen

Quotes obtained by: Shane Jensen

Procurement Method: Small procurement Intermediate procurement Request for Bid
 Sole source Emergency Request for Proposal

Solicitation Method: Verbal quotes (informal) Requests for written quotes (informal) Public solicitation (formal)

Vendor	Amount	Description	Availability	Specific expertise	Other information
Campbell Environmental, LLC	\$120,530				

See Attached Document

Vendor selection & justification:
(REQUIRED)

Consultant Selection – NEPA Consultant – Pier 2 West Rehabilitation under the PIDP Award through MARAD

The selection of Campbell Environmental ("Campbell"), for a contract in the amount of \$120,530, was based upon a combination of the Personal Services portion of Port Rules and an informal selection process. A formal selection process was not necessary because this contract is not for Architectural, Engineering, Surveying, Photogrammetry, or Related Services and is therefore not subject to the rules for the procurement of such professional services (which generally requires a formal solicitation process for such contracts in excess of \$100,000). Under section B.2.a of the Port rules, [general] professional services contracts may be directly awarded without competitive bidding at the discretion of – in this case - the Commission.

However, under federal rules, where the anticipated amount of the contract will be less than \$250,000, the Port is required to obtain informal bids for the work. Despite several attempts to several potential firms, only one bid was received.

Section B.1 of the Port Rules provides that the Executive Director or his designee has authority to determine whether the services provided by a particular consultant fall within the meaning of Personal Services under the Port's Rules:

Pursuant to ORS 279A.055, the Local Contract Review Board defines "Personal Services" as follows: "Personal Services" shall include those that require specialized technical, creative, professional or communication skills or talents, unique or specialized knowledge, or the exercise of discretionary judgment, and for which the quality of service depends on attributes that are unique to the service provider. Such services shall include but are not limited to: architects; engineers; surveyors; attorneys; accountants; auditors; computer programmers; artists; designers; performers; project managers and consultants. The Executive Director or designee shall have the authority to determine whether a particular service is a "personal service" under this definition.

In this case, Deputy Director Matt McGrath, after considering the factors outlined in § B.2.c of the Port rules, determined that Campbell's services fall within the definition and that this solicitation, therefore, is for a Personal Services contract.

Under Port rules, the Port selects personal services contractors based on the following factors:

"Whether or not a competitive process is used, the Port shall select personal services contractors under this subsection based on the following factors:

- The experience and level of expertise of contractor and contractor's available personnel, in the area and for the type of services required;
- Whether the contractor's available personnel possess any required licenses or certifications required to perform the services required;

- The legal and business constraints or requirements, if any, imposed by particular characteristics of the matter for which the Port seeks personal services;
- The extent and nature of any likely conflicts of interest that exist or could arise if contractor provided services with respect to a particular matter;
- The training, expertise, temperament, style and experience of the particular contractor personnel available to perform work on the specific matter and the training, expertise, temperament, style and experience of the particular District personnel that will be working on the matter with the Contractor's personnel;
- Recommendations of other professionals, or references from clients of the contractor;
- Overall cost;
- Other factors the Port considers relevant to the selection of a Contractor to provide particular services."

Port staff's recommendation of Campbell to provide NEPA consulting services is based on the following findings:

- Campbell specializes in environmental permit consulting and therefore possesses the required specialized technical knowledge & skill to act as the Port's NEPA consultant for this project.
- Based on past experience in working with Campbell, Port staff are confident that Campbell also possesses the necessary discretionary judgment needed for this work and the capability to exercise independent professional judgment in the many small decisions required to complete the NEPA review under MARAD.
- Campbell has over twenty years of experience in providing this exact type of service to a broad range of clients.
- Campbell employs sufficient personnel – each with necessary specialized experience and knowledge in the various aspects of a NEPA review – to successfully complete this work.
- All Campbell personnel possess the requisite licenses and certifications.
- The temperament and work style of Campbell comports very well with corresponding characteristics of Port personnel such that the Port is very confident that Port personnel and Campbell personnel will be able to work together harmoniously and efficiently to complete the work.
- Particular characteristics of this matter support the selection of Campbell as the NEPA Consultant, as outlined here. First, because some aspects of the normal environmental permitting process and the NEPA review overlap, and because Campbell has already commenced the normal environmental permitting process and therefore some elements of the NEPA review, Campbell is well-suited to act as the Port's NEPA consultant in this instance. Campbell is already familiar with the particulars of this project. Retention of another consultant (assuming

that were possible) would cause delays and additional expense as the consultant gets up to speed and the Port and Campbell learn to work with the new consultant.

- Based on past experience with related services, the Port determined that the overall cost for this contract is reasonable.



CAMPBELL ENVIRONMENTAL, LLC

evaluation • permitting • compliance

503-680-8390
www.campbellenviro.com

28948 SW Meadows Loop
Wilsonville, OR 97070

January 11, 2024

Attn: **Will Isom, Executive Director**

Port of Astoria

422 Gateway Avenue, Suite 100

Astoria, OR 97103

ENVIRONMENTAL SERVICES PROPOSAL

NEPA Compliance for the Pier 2 West Rehabilitation Project

The following Scope of Work describes the environmental services to be provided by Campbell Environmental, LLC (Consultant) for the Port of Astoria (Client) in association with the proposed Pier 2 West Rehabilitation project. The proposed project will utilize Federal funding from the U.S. Department of Transportation's Maritime Administration (MARAD), and as such, will require compliance with the National Environmental Policy Act (NEPA). It is anticipated that NEPA compliance will require preparation and submittal of an Environmental Assessment (EA). In addition, a Coastal Zone Management Act (CZMA) Consistency Determination will likely be required. Furthermore, a Marine Mammal Incidental Harassment Authorization (IHA), Cultural Resource survey, Phase I Site Assessment, and additional resource surveys may be required, and have been scoped as contingency tasks. A detailed cost estimate associated with this Scope of Work is attached below.

SCOPE OF WORK

Task 1 Environmental Assessment

Consultant shall prepare an Environmental Assessment (EA) in accordance with MARAD guidelines and shall include all necessary supporting documentation to address applicable Federal laws, authorities, and resources related to geology, air quality, hazardous materials, noise, climate change, utilities, water quality, waters and wetlands, floodplains, fish and wildlife, threatened and endangered species, recreational resources, cultural resources, environmental justice, traffic and safety, land use, and visual impacts. Consultant shall coordinate with the Client and MARAD representatives throughout preparation of the EA to confirm analysis requirements and process procedures.

Assumptions:

- Client shall provide all construction plans and project description information, as necessary to quantify and document the limits of project impacts.
- Client shall provide information as necessary to assist with climate change, traffic & safety, and socioeconomic resource sections of the EA.
- If required, a pre-application meeting with the Client and/or MARAD shall be limited to one (1) onsite meeting.
- This Scope of Work does not include a Sediment Evaluation, Bathymetry Survey, Land Survey, Section 408 Alteration, or City/County Land Use Approval. If it is determined that any of these additional services shall be required, Consultant shall provide subcontractors to scope these services.
- Environmental permitting approvals through the U.S. Army Corps of Engineers (Corps), National Marine Fisheries Service (NMFS), U.S. Fish and Wildlife Service (USFWS), Oregon Department of State Lands (DSL), and Oregon Department of Environmental Quality (DEQ) are currently being addressed through a separate permitting scope, and are not included in this scope of work.
- This task does not include public outreach or public coordination. Client shall provide resources for, and conduct, all public outreach and coordination as required through the MARAD NEPA process.

Deliverable(s):

- One (1) electronic copy (.doc) of the draft EA for review.
- One (1) electronic copy (.pdf) of the final EA for submittal to MARAD.

Task 2 Coastal Zone Management Act Consistency Determination

The proposed project is located within the designated Oregon Coastal Zone along the Columbia River. As such, Consultant shall prepare a Consistency Determination, on behalf of the Client, to address the potential effects of the proposed project on coastal resources in accordance with the federal Coastal Zone Management Act (CZMA), as administered by the Oregon Department of Land Conservation and Development (DLCD) through the Oregon Coastal Management Program (OCMP). The Consistency Determination shall include a detailed description of the proposed action, a summary of all local, State, and Federal coordination, and a determination of consistency with the enforceable policies of the OCMP.

Assumptions:

- Client shall provide all construction plans and project description information, as necessary to quantify and document the limits of project impacts.

Deliverable(s):

- One (1) electronic copy (.docx) of the draft Consistency Determination for review.

- One (1) electronic copy (.pdf) of the final Consistency Determination for submittal to DLCD.

Task 3 Marine Mammal Incidental Harassment Authorization (*Contingency Task*)

If it is determined through the EA analysis, and in coordination with MARAD, that the proposed project may affect marine mammals protected under the federal Marine Mammal Protection Act (MMPA); Consultant shall prepare an Incidental Harassment Authorization (IHA) pursuant to Section 101(a)(5) of the MMPA for MARAD, on behalf of the Client, to obtain marine mammal “take” coverage incidental to proposed project activities, including associated hydroacoustics. The IHA shall include a detailed description of the proposed action, species likely to be effected, and potential project impacts.

Consultant shall coordinate with representatives of the NMFS throughout preparation of the IHA to confirm construction requirements and potential project effects. This coordination shall include pre-consultation correspondence in the form of telephone calls, e-mails, and memorandums.

Assumptions:

- Client shall provide all construction plans and project description information, as necessary to quantify and document the limits of project impacts.
- Preparation of the IHA may require additional hydroacoustic modeling. If necessary, Consultant shall obtain a subcontractor for these services.

Deliverable(s):

- One (1) electronic copy (.docx) of the IHA for review.
- One (1) electronic copy (.pdf) of the final IHA for submittal to NMFS.

Task 4 Cultural Resource Survey (*Contingency Task*)

If it is determined through the EA analysis, and in coordination with MARAD, that the proposed project will require a Cultural Resource Survey to address the potential project impacts on cultural resources under Section 106 of the National Historic Preservation Act (NHPA); Consultant shall retain the services of Archaeological Investigations NW, as a subcontractor, to conduct the survey and provide a report of the findings. Services shall include coordination with MARAD and the State Historic Preservation Office (SHPO), as necessary.

Assumptions:

- Client shall provide all construction plans and project description information, as necessary to quantify and document the limits of project impacts.
- Associated Tribal consultation letters will be drafted by the Client and/or MARAD, with assistance from the Consultant, as necessary.

Deliverable(s):

- One (1) electronic copy (.docx) of the Cultural Resources Report for review.
- One (1) electronic copy (.pdf) of the final Cultural Resources Report for inclusion in the EA.

Task 5 Phase I Site Assessment (*Contingency Task*)

If it is determined through the EA analysis, and in coordination with MARAD, that the proposed project will require a Phase I Site Assessment to address the potential presence of hazardous materials; Consultant shall retain the services of Advanced Remediation Technologies, as a subcontractor, to conduct the site assessment.

Assumptions:

- Client shall provide all construction plans and project description information, as necessary to quantify and document the limits of project impacts.

Deliverable(s):

- One (1) electronic copy (.docx) of the Phase I Site Assessment report for review.
- One (1) electronic copy (.pdf) of the final Phase I Site Assessment for inclusion in the EA.

Task 6 Additional Resource Surveys (*Contingency Task*)

If it is determined through the EA analysis, and in coordination with MARAD, that additional resource surveys, data collection, and/or modeling may be required to address applicable resource sections of the EA (e.g., air quality, emissions, traffic, visual impacts, etc.); Consultant shall coordinate with appropriate subcontractors to provide these services.

Assumptions:

- Client shall provide all construction plans and project description information, as necessary to quantify and document the limits of project impacts.

Deliverable(s):

- To be determined

COST ESTIMATE AND SCHEDULE

The total cost for conducting the proposed environmental services, including labor, disbursements, and contingency tasks is an amount not to exceed **\$120,530** (see attached detailed cost estimate). The work will be conducted on a time and materials basis. Contingency tasks shall not be executed without the Client's prior approval. Any additional project tasks not addressed in the Scope of Work shall be scoped accordingly in a separate proposal. Consultant can begin work on the project as soon as the attached Consulting Agreement is signed. It is

anticipated that Client shall receive a Finding of No Significant Impact (FONSI) decision from MARAD within twelve (12) to twenty four (24) months after the EA process has been initiated.

I look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink that reads "Eric Campbell". The signature is written in a cursive style with a large, prominent initial "E".

Eric Campbell, Principal
Campbell Environmental, LLC



CAMPBELL ENVIRONMENTAL, LLC

evaluation • permitting • compliance

503-680-8390
eric@campbellenviro.com

28948 SW Meadows Loop
Wilsonville, OR 97070

CONSULTING AGREEMENT

Under this agreement, Campbell Environmental, LLC (Consultant) shall provide environmental services for the **Port of Astoria** (Client) as outlined in the Scope of Work attached above. The estimated total cost of these services is an amount not to exceed **\$120,530**. The signing of this agreement by the Client shall provide authorization for the Consultant to proceed with the services outlined in the attached Scope of Work. Services shall be provided in accordance with the following terms of this agreement.

TERMS OF AGREEMENT:

Either party may cancel this agreement upon thirty (30) days written notice to the other party. Client shall provide payment for all work authorized and performed by the Consultant prior to effective cancellation.

In providing the services under this agreement it is agreed that the Consultant is acting as an independent contractor.

Consultant shall submit monthly itemized invoices of services rendered. Payment shall be provided by the Client within thirty (30) days of receipt.

Consultant agrees that any information received from the Client in accordance with this contract will be treated in full confidence and will not be revealed to any other persons, firms or organizations without the Client's consent.

	1/11/2024
Eric Campbell, Principal	Date
Campbell Environmental, LLC	

_____ Wil Isom, Executive Director	_____ Date
Port of Astoria	



CAMPBELL ENVIRONMENTAL, LLC

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COST ESTIMATE

NEPA Compliance for Pier 2 West Rehabilitation

Project #: 0179/3

TASK	DESCRIPTION	HOURS			TRAVEL	SUPPLIES	FEES	SUBTOTAL
		E. Campbell	J. Wilmoth	A. Carlson				
1	Environmental Assessment	240	200	10	\$120	\$0	\$0	\$52,070
2	CZMA Consistency Determination	12	32	4	\$0	\$0	\$0	\$5,060
3	Marine Mammal IHA (Contingency)	60	100	8	\$0	\$0	\$0	\$18,400
4	Cultural Resource Survey (Contingency)	Archaeological Investigations NW					\$25,000	\$25,000
5	Phase I Site Assessment (Contingency)	Advanced Remediation Technologies					\$5,000	\$5,000
6	Additional Surveys/Data (Contingency)	TBD					\$15,000	\$15,000
Subtotal		312	332	22	\$120	\$0	\$45,000	
Hourly Rate		130.00	100.00	75.00				
		\$40,560	\$33,200	\$1,650				
							Total	\$57,130
							w/ Contingencies	\$120,530

Port of Astoria 2023 Budget Committee Members

Citizen Member	Term Ending
John Lansing	6/30/2023
William Young	6/30/2023
Walt Postlewait	6/30/2024
Randolph Pedersen	6/30/2024
Steve Kraske	6/30/2025

ORS 294.414(5) – Appointive members of a budget committee that prepares an annual budget shall be appointed for terms of three years. The terms shall be staggered so that, as near as practicable, one-third of the terms of the appointive members end each year.