



**MEETING MINUTES
MAY 3, 2022**

**PORT OF ASTORIA
REGULAR SESSION
PIER ONE BUILDING
#10 PIER 1, SUITE 209
ASTORIA, OR 97103**

Call to Order:

Chairman Spence called the Regular Session to order at 4:02 PM.

Roll Call:

Commissioners Present: Frank Spence; Robert Stevens; Jim Campbell; and Scott McClaine. Dirk Rohne was not present.

Staff Present: Executive Director Will Isom; Deputy Director Matt McGrath; Finance & HR Manager Jim Grey; and Accounting and Business Services Manager Melanie Howard.

Port Counsel: Eileen Eakins was not present at this session.

Also Attending: Cindy Yingst of *The Columbia Press* and Ethan Myers of *The Astorian*.

Recognition of Gary Kobes:

Commission Vice-Chair, Robert Stevens, presented a Letter of Commendation and a retirement plaque to the retired Port of Astoria Airport Manager, Gary Kobes, on behalf of the Port of Astoria Commission. The Mayor of Warrenton, Henry Balensifer, then presented Gary Kobes with a Letter of Commendation on behalf of the City of Warrenton. On behalf of the Columbia River Sector Coast Guard, Gary Kolbs was presented with a letter of Aviation Excellence. Stevens thanks Port staff for their efforts in organizing Kobes recognition ceremony. Kobes thanked the Commission and Staff for their praise. Kobes explains that the position initially started as a one-year plan which turned into over six years. Kobes gave thanks for having the opportunity to work with various agencies and representatives and praised Port Staff for their support. Commissioner Spence thanks Kobes and those in attendance and adds that there will be a reception following the Commission meeting.

Changes/Additions to the Agenda:

There were no changes or additions to the agenda.

Public Comment for items on the agenda:

Logan Laity, the democratic candidate for Oregon House District 32, introduces himself to the Commission. Laity expresses interest in hearing what challenges the Port is facing.

Consent Calendar:

The Consent Calendar consisted of the following:

- Meeting Minutes – 3/16/2022 Finance Committee Minutes
- Financials – March 2022

- Event Calendar – May 2022

Commissioner Campbell moved to approve the consent calendar as presented. Commissioner Stevens seconded. The motion carried unanimously 4-0 amongst the Commissioners present.

Action Items:

8a. Resolution 2022-04 Amended Resolution to Raise Rates at the Airport

Executive Director Will Isom explains that the Commission initially approved the Resolution to increase the rates at the airport in February. After receiving feedback, Isom and Deputy Director Matt McGrath met with members of the Airport Advisory Committee (AAC). Tonight the Commission is presented with an amended resolution. McGrath states that the facility fee has been removed, and a landing fee has been reinstated. The ramp fee will apply only to aircraft over 10,000 maximum takeoff weight. Commissioner Stevens notes that there were previous comments that the Port should not be in the habit of amending or retracting resolutions. In this case, the Commission was wrong, and refining the Resolution, is the right choice to make.

Commissioner McClaine moved to approve the Resolution 2022-04 Amended Resolution to Raise Rates at the Airport. Commissioner Campbell seconded. The roll call vote occurred as follows:

Commissioner McClaine: Yes.

Commissioner Stevens: Yes.

Commissioner Campbell: Yes.

Commissioner Spence: Yes.

The motion carried unanimously 4-0 amongst the Commissioners present.

Public Comment for items not on the agenda:

There were no requests for public comment.

Commission Reports:

Commissioner Campbell had nothing to report.

Commissioner Stevens reported on the following:

- Attended the Clatsop Community College Foundation fundraiser last Saturday. This is the first year this event has been held since the pandemic began. Stevens encourages the Commissioners to attend community events.

Commissioner McClaine reported on the following:

- Would like to personally thank Gary Kobes for taking the time to tour McClaine on airport operations.

Commissioner Spence reported on the following:

- Appeared before the Astoria Development Commission (ADC) meeting last night, where the Astoria Waterfront Master Plan (AWMP) was approved. Spence thanks the City of Astoria for initiating the study over a year ago. The City has approved an additional contract with the consulting firm Walker Macy, for \$75,000 to work towards implementing the AWMP.
- Jim Grey will be retiring soon. Jim joined the Port at a time of financial struggles. Jim has been instrumental in improving the financial processes of the Port. Thanks to Jim for his service over the last eight years.
- Asks when the Boatyard Feasibility study will be complete. Isom answers that the study should be ready to present to the Commission in the next month.

Executive Director Comments:

- Thanks to Gary Kobes. Gary Kobes possesses a wealth of knowledge not only about the airport, but Gary has been a resource for many things.

- Also joined the meeting for the ADC. The additional contract with Walker Macy is important; it will allow Walker Macy will assist the City with the needed coding changes, otherwise, the process would take much longer.
- The first cruise ships have arrived. Six have arrived so far, and there are three more expected next week. Isom thanks Port staff, Bruce Conner, and the Clatsop Cruise Hosts for their efforts.
- Will be meeting will Maul Foster to discuss the next steps concerning the AOC4 contamination cleanup. The consent judgment calls for a draft plan within 120 days of entering the agreement.
- The Port and ILWU have agreed in principle to a new collective bargaining agreement. The plan is to have an agreement ready for the first June Commission meeting. Isom appreciates the cooperation from the representatives at the Local 50 union hall.
- The Port hosted a regional coordinators meeting for Business Oregon. Isom was a special presenter for the meeting and spoke to the group about current activities and challenges the Port faces.
- Last week Clatsop County welcomed a large contingency of Fish and Wildlife representatives. Isom represented the Port during a tour of Bornstein Seafoods.
- Attended Knappa schools foundation. Isom thanks former Senator Betsy Johnson, Representative Suzanne Weber, and Commissioner Rohne for their attendance.
- Finance & HR Manager Jim Grey will be retiring this coming Monday. Grey did not want a public presentation, but if you are around the Port office, please thank Grey for his service to the Port.
- The Budget Committee Meeting will be tomorrow at 1pm. Howard has developed a detailed budget presentation for the Budget Committee. Tomorrow's meeting will review the budget document with the hopes that there will be approval of the budget at the second Budget Committee Meeting on May 18th.


Upcoming Meeting Dates:

- Budget Committee Meeting – May 4, 2022, at 1:00 PM
- Workshop Session – May 17, 2022, at 4:00 PM
- Budget Committee Meeting – May 18, 2022 at 1:00 PM

Adjourned:

Chairman Spence adjourned the meeting at 4:56 PM.

APPROVED:



Rohne, Board Chairman
Board of Commissioners

ATTEST:



Spence, Secretary
Board of Commissioners

Respectfully submitted by:
Stacy Bandy
Executive Assistant – Administrative Coordinator

July 5, 2022

Date Approved by Commission