

**MEETING MINUTES
OCTOBER 4, 2022**

**PORT OF ASTORIA
REGULAR SESSION
PIER ONE BUILDING
#10 PIER 1, SUITE 209
ASTORIA, OR 97103**

Call to Order:

Chairman Rohne called the Regular Session to order at 4:00 PM.

Roll Call:

Commissioners Present: Dirk Rohne; Robert Stevens; Frank Spence; Jim Campbell; and Scott McClaine.

Staff Present: Executive Director Will Isom; Finance, HR and Business Services Manager Melanie Howard; and Executive Assistant/Administrative Coordinator Stacy Bandy.

Port Counsel: Eileen Eakins was not present at this session.

Also Attending: Ethan Myers of *The Astorian*

Pledge of Allegiance

Commission Reports:

Commissioner McClaine reported on the following:

- Inquired when the restroom trailer will arrive at the boatyard. Howard responded that it is expected on the first of November.

Commissioner Spence had nothing to report.

Commissioner Stevens reported on the following:

- Met with Chris Connaway to discuss lumber and cargo operations on Pier 1.

Commissioner Campbell reported on the following:

- Stopped by the airport and noticed that the pavement is complete at Scoular.

Commissioner Rohne reported on the following:

- Scoular ribbon cutting is coming up on October 18th. Rohne is grateful to see the project is moving forward.

Changes/Additions to the Agenda:

There were no changes or additions to the agenda.

Public Comment for items on the agenda:

There were no requests for public comment.

Consent Calendar:

The Consent Calendar consisted of the following:

- Meeting Minutes – 08/16/2022 Workshop Session and 09/06/2022 Regular Session

- Financials – August 2022
- Event Calendar – October 2022

Commissioner Campbell moved to approve the consent calendar as presented. Commissioner Spence seconded. The motion carried unanimously 5-0 amongst the Commissioners present.

Action Items:

9a. Request for Expenditure #0129 Pump Station Repairs

Executive Director Isom refers to the Request for Expenditure in the packet. The total cost is roughly \$14,000. Isom notes that the Port has been bringing any expenditure over \$10,000 to the Commission for approval. The Variable Frequency Drive (VFD) is for one of the pumps for the Pier 3 stormwater system. The system operates on two separate pumps; if one pump fails the system is still operable. One of the VFD pumps has failed and it is no longer under warranty.

- Commissioner Campbell inquires as to the annual cost to operate the VFD system. Isom answers that the Port pays roughly \$100,000 in debt payments for the system annually and there are ongoing monitoring and maintenance costs associated with maintaining the system. Campbell notes this is a cost that pulls from the Port's revenue.
- Campbell inquires if there is copper runoff in the stormwater. Isom answers that Environmental Specialist, Erin Hawkinson, tests the runoff and there has not been any copper found in the last several years.
- Commissioner Rohne notes that the VFD is an electric motor with a pump that saves energy as it only runs when needed.

Commissioner McClaine moved to approve the Request for Expenditure #0129 Pump Station Repairs in the amount of \$14,054.20 for the replacement of VFD for the Pier 3 stormwater station. Commissioner Stevens seconded. The motion carried unanimously 5-0 amongst the Commissioners present.

Public Comment for items not on the agenda:

There were no requests for public comment.

Executive Director Comments:

- The Badger Crane hydraulics have worn out, and the repairs would be too costly. The Port is looking at purchasing options and may need to rent a crane as a short-term solution.
- Met with Bob Dorn of Hyak Maritime this week. Quarterly meetings are scheduled to maintain communication.
- Will be meeting with the Department of Environmental Quality this Thursday. The meeting will discuss the implementation of the new process of reimbursement to the Port for costs associated with the cleanup of AOC4.
- Final audit fieldwork is complete. Audit firm Talbot, Korvola & Warwick will present their findings to the Commission in November.
- SDAO Board Training and Board Leadership academy Commission requirements for the Best Practice program are needed to receive \$10,000 in discounts for the Port's SDIS insurance. Commissioners can watch SDAO training videos online if they have not attended an SDAO

conference this year. Additionally, two Commissioners are needed to sign up for the SDAO Board Leadership academy.

- The Port of Hood River's longtime Executive Director, Michael McElwee, retired in July and interim Executive Director, Kevin Greenwood, has been promoted to Executive Director.
- The first televised Oregon gubernatorial debate is tonight.
- Commissioner Spence inquires as to the status of the central waterfront zoning amendments in progress with the City of Astoria. Isom answers that he has been in communication with consultants, Walker Macy, and with interim City Manager, Paul Benoit. There is support with the City to move forward with the plan in a timely fashion. Isom will inquire what the timeline is when he next speaks to Walker Macy. Cambell adds that the Port Commission should see a draft of the zoning amendments before they go before the City Council. Isom answers that the plan is to bring the draft amendments to the Commission.
- The Scouler ribbon cutting will be on October 18th at 10am. Isom will be making a short speech along with representatives from Da Yang Seafood, Bornstein Seafoods and Warrenton Mayor, Henry Balensifer.

Upcoming Meeting Dates:

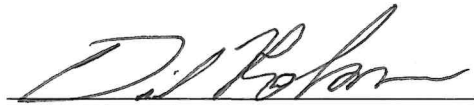
- Workshop Session – October 18, 2022 at 4:00 PM
- Regular Session – November 1, 2022 at 4:00 PM

Adjourned:

Chairman Rohne adjourned the meeting at 4:32 PM.

APPROVED:

ATTEST:



Dirk Rohne, Board Chairman
Board of Commissioners



Frank R. Spence, Secretary
Board of Commissioners

Respectfully submitted by:
Stacy Bandy
Executive Assistant – Administrative Coordinator

November 1, 2022

Date Approved by Commission