

Board of Commissioners

Frank Spence – Chairman
Robert Stevens – Vice-Chair
Dirk Rohne – Secretary
James Campbell – Treasurer
Scott McClaine – Assistant Secretary/Treasurer

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Regular Session

April 5, 2022 @ 4:00 PM
10 Pier 1, Suite 209, Astoria, OR*

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling the Port of Astoria at (503) 741-3300.

*This meeting will also be accessible via Zoom. Please see page 2 for login instructions.

Agenda

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COMMISSION REPORTS
5. CHANGES/ADDITIONS TO THE AGENDA
6. PUBLIC COMMENT – for items on the agenda, when not covered by a public hearing
This is an opportunity to speak to the Commission for 3 minutes regarding any item on the agenda. In person, those wishing to speak must fill out a public comment form. Those participating via Zoom may raise their hands during the public comment period.
7. CONSENT CALENDAR:
 - a. Meeting Minutes – Workshop Meeting Minutes 03/15/2022 3
 - b. Financials – February 2022 8
 - c. Event Calendar – April 2022 12
8. PRESENTATION:
 - a. Clatsop Community College Foundation – David Oser 13
9. ACTION:
 - a. Astoria Waterfront Master Plan Approval
 - b. Airport Grants – DBE Policy 15
10. PUBLIC COMMENT – for non-agenda items
This is an opportunity to speak to the Commission for 3 minutes regarding Port concerns not on the agenda. In person, those wishing to speak must fill out a public comment form. Those participating via Zoom may raise their hands during the public comment period.
11. EXECUTIVE DIRECTOR COMMENTS
12. UPCOMING MEETING DATES:
 - a. Workshop Session – April 19, 2022 at 4:00 PM
 - b. Regular Session – May 3, 2022 at 4:00 PM
 - c. Budget Committee Meeting – May 4, 2022 at 1 PM
13. ADJOURN

Please Note:

Agenda packets are available online at: <https://www.portofastoria.com/CommissionMeetings/AgendaMinutes.aspx>

Please allow time for the normal posting procedure for agendas and meeting packets.

Board of Commissioners**HOW TO JOIN THE ZOOM MEETING:**

Online: Direct link: <https://us02web.zoom.us/j/86905881635?pwd=amhtTTBFcE9NUElxNy9hYTZFPQTlZQT09>
Or go to [Zoom.us/join](https://zoom.us/join) and enter Meeting ID: 869 0588 1635, Passcode: 422

Dial In: (669) 900-6833, Meeting ID: 869 0588 1635, Passcode: 422

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**MEETING MINUTES
MARCH 15, 2022**

**PORT OF ASTORIA
WORKSHOP SESSION**

Meeting held via videoconference due to the COVID-19 pandemic

Call to Order:

Chairman Spence called the Regular Session to order at 4:00 PM.

Roll Call:

Commissioners Present: Frank Spence; Robert Stevens; Dirk Rohne; Jim Campbell; and Scott McClaine.

Staff Present: Executive Director Will Isom; Deputy Director Matt McGrath; Accounting and Business Services Manager Melanie Howard; Director of Maintenance Joe Tadei and Executive Assistant / Administrative Coordinator Stacy Bandy.

Port Counsel: Eileen Eakins was not present at this session.

Special Guest: Calder Gillin and Mike Zilis with Walker Macy; Shane Jensen Grant Consultant

Also Attending: Bill Cook; Roger Rocka; David Oser; Tom Brownson; Brett Estes; David Harlan; Ethan Myers of *The Astorian*; and Cindy Yingst of the *Columbia Press*

Commission Reports:

Commissioner Rohne reported on the following:

- All Commissioners have received an email with updates regarding the county-wide biodigester feasibility study.

Commissioner McClaine reported on the following:

- Chris Connaway has written another Letter to the Editor regarding the Port that was published in *The Astorian*.

Commissioner Stevens reported on the following:

- Attended the City of Astoria's Uniontown business meeting. The group discussed items in the Astoria Waterfront Master Plan, such as wayfinding solutions for the waterfront.

Commissioner Campbell reported on the following:

- Suggests that the Commission discuss Resolution 2022-02 Amended Resolution to Raise Rates at the Airport. Chairman Spence advises that this topic be addressed at the next Commission meeting.

Commissioner Spence reported on the following:

- Asks Executive Director Isom to reach out to newly appointed Senator Rachel Armitage.
- The Port will welcome the first cruise ship since the pandemic began on April 5th. There are 18 cruise ships berthing at the Port this season.

Advisory Items:**8a. Astoria Waterfront Master Plan Discussion – Walker Macy**

Executive Director Isom introduces Calder Gillian and Mike Zilas with Walker Macy to give a high-level summary of the Astoria Waterfront Master Plan (AWMP).

Zilis explains that the AWMP process began with interviewing stakeholders and holding public forums. Regular meetings were held with Port and City officials. There was an incredible amount of input received for the project. The master plan goals were then identified including strengthening Astoria's working waterfront, establishing a place for Astorians, contributing to the financial stability of the Port, City, and region, supporting living wage jobs, and establishing a framework that is both resilient and flexible. Core values were established including accessibility and adaptability, adding identity to the Port, positioning Pier 1 for industry, and providing public waterfront space. The plan suggests removing the Chinook building and the existing Riverwalk hotel structure.

Zilis walked through the various plans included in the framework which are marked for different uses. The plan calls for expanding Industry Street to connect Bay St and Basin St, as well as future improvement to Hamburg Ave for industrial traffic. Zilis suggests pursuing redevelopment of zoning in the area. Early wins for the project include removing the Chinook Building, improving wayfinding including added lights and signage, promoting the Port's identity, improving seasonal cruise facilities, and improving the East Basin. Zilis opens the floor for questions and comments from the Commission.

- Executive Director Isom adds that this meeting was not in the original plan, but Isom thought it would be beneficial to have another meeting to discuss these plans before final approval. This area of the Port is more visible to the public than other Port properties. It's important to identify and begin with early wins to inspire confidence within the community.
- Commissioner Rohne notes that it has been a pleasure working with the City of Astoria and thanks the consultants at Walker Macy for their work in developing the AWMP. The plan has outlined what the Port and City need to do to make this area a benefit for the region.
- Commissioner Campbell expresses concern over the size of the hotel. Campbell suggests expanding the planned hotel to two and a half times the number of rooms currently in the plan to bring in a qualified hotelier. Campbell would like to see a fine dining restaurant on the waterfront. Campbell also notes that outdoor areas along the waterfront, without protection from the elements, could be problematic.
- Commissioner McClaine refers to page 45 of the packet and notes that there are different names used for the AWMP. McClaine asks that the same name be used throughout the document for the sake of continuity. McClaine refers to page 56 of the packet and suggests that the plan includes actual numbers and not projected numbers in terms of the cruise industry. McClaine would like to see consistency in the viewing tower design with the existing viewing tower along the waterfront.
- Commissioner Stevens asks if safety and security have been addressed along the restricted pier area. Zilis responds that the idea is that the Pier 1 industrial area would be barricaded, and the area would not be accessible to the public.

The Commissioners each made comments to the AWMP. For full comments please see meeting audio. Commission comments and concerns were noted and will be included in the final draft. The final draft of the AWMP will be presented to the City of Astoria at their next meeting and at the next Port Commission meeting on April 5th. Commissioner Spence thanks the City of Astoria and the consultants at Walker Macy for their work.

Changes/Additions to the Agenda:

Commissioner Spence adds advisory items 8b. Airport Industrial Park Update and 8c. Grant Status Update to the agenda.

Public Comment for items on the agenda:

There were no requests for public comment.

Consent Calendar:

The Consent Calendar consisted of the following:

- Meeting Minutes – 1/18/2022 Workshop Session Minutes, 2/1/2022 Regular Session, and 2/15/2022 Workshop Session
- Financials – January 2022
- Event Calendar – March 2022

Commissioner Campbell moved to approve the Consent Calendar. Commissioner McClaine seconded. The motion carried unanimously 5-0 amongst the Commissioners present.

Action Items:**9a. Business Oregon Contract Approval – Airport Tide Gate Study**

Executive Director Isom introduces Grant Writer Shane Jensen to discuss the tide gate grant. Jensen begins that the Port was awarded a grant from Business Oregon's Tide Gates Program. The subject of the study is the Vera Slough tide gate. The goal is to lower the water table at the airport in order to protect infrastructure. The budget of the project is roughly \$100,000, which is 100% funded by Business Oregon. The project will do preliminary work to see what modifications are necessary to lower the water table. The project can begin once it is approved by the Commission.

- Commissioner Spence adds that the Port worked with the Columbia River Estuary Study Taskforce (CREST) to modify the Vera Slough tide gate over 20 years ago. At the January CREST meeting the CREST Executive Director, Denise Löfman, offered to help to correct the situation, further explaining that the Port has 15 free hours with CREST. Commissioner Spence declares a possible conflict of interest, as he has been elected President of CREST.
- Commissioner Campbell inquires if there is a plan to hire an engineer. Jensen explains that an engineer will be hired once the agreement is executed.
- Commissioner McClaine asks about the original purpose of the tide gate and inquires if the Port would still be liable to replace wetlands. Jensen explains this project will determine how much mitigation will be required to offset the wetlands. Commissioner Stevens also has concerns as to the feasibility of wetlands mitigation.

Commissioner McClaine moved to approve the contract with Business Oregon for the tide gate feasibility study. Commissioner Stevens seconded. The motion carried unanimously 5-0 amongst the Commissioners present.

9b. Request for Expenditure #0119 – Pier 2 Roof Repairs

McGrath explains there are temporary repairs needed for the Pier 2 Bornstein building that are not budgeted. Pier 2 subsidence is causing separation at the peak of the building allowing for water intrusion and damage. The bid in the packet is from NW Roofing & Construction in the amount of \$30,440.92 to make temporary repairs to the building until the entire roof can be replaced.

- Commission Campbell asks where the unbudgeted funds will be pulled from. Isom explains that the Port is at 113% of budgeted operating revenue and 102% of budgeted operating expense; seven months into the fiscal year the Port is in a good position in terms of the budget to make this expenditure.

- Commissioner Stevens asks why there is a question mark in the accommodation field. Isom explains that capital expenditures are projected a year out and when the Port has unexpected expenditures decisions have to be made as to how to proceed. This fiscal year several capital projects have been put on hold.
- McClaine asks what the long-term plan is for the Bornstein building. McGrath explains that permanent repairs cannot be made to the building until the Pier 2 subsidence is repaired.

Commissioner McClaine moved to approve the expenditure of \$30,440.92. Commissioner Campbell seconded. The motion carried unanimously 5-0 amongst the Commissioners present.

9c. Airport Advisory Committee Appointment

Commissioner Campbell comments that Henry Idica is a very knowledgeable and intelligent individual with aviation knowledge. Henry Idica would represent Camp Rilea in the Airport Advisory Committee.

Commissioner McClaine moved to approve the appointment of Henry Idica to the Airport Advisory Committee. Commissioner Stevens seconded. The motion carried unanimously 5-0 amongst the Commissioners present.

Advisory Items:

8b. Update on Airport Industrial Park

- Deputy Director McGrath met with Clatsop County Commissioner, Pamela Wev, to tour the airport facilities and update her on the airside and landside projects. Wev asked the Port to resubmit the Port's proposal to the county for Industrial Revolving Funds.
- The Scouler project development is moving along well. The project is expected to be completed in July or August.
- Permitting is in place for the Airport Industrial Park. Federal Aviation Administration release to allow for non-aeronautical use is approved.

8c. Update on Grant Status

- The Port is waiting for a response for the Connect Oregon grant application. This grant would fund a project to replace the East Basin Causeway.

Executive Director Comments:

- Meetings with ILWU for CBA negotiations are underway. Talks have been positive.
- After periods of public comment and review from the Department of Justice, the Port now has a completed consent judgment for AOC4. The document is ready for Commissioners Spence and Rohne to sign.
- Isom and McGrath made a presentation at a Clatsop County Commission meeting to request funds from Clatsop County's Industrial Revolving Funds. The Clatsop County Commission has directed their staff to work with Port staff to develop a final proposal.
- The Finance Committee will meet in person tomorrow at 12 pm at the 10 Pier 1 Building.
- Isom has been in talks with Business Oregon about the expiration of the debt deferments. Payments will be coming due in April-May. There will be a phased approach to implement re-payment of the loans.
- Business Oregon is recruiting to replace Ports Manager, Stephanie Prybyl.
- Cruise Ship season is fast approaching. Susan Transue and Bruce Conner are working with CDC, the cruise lines, and the local health department to draft a Memorandum of Agreement for COVID-19 safety protocol. There has been difficulty securing busses for cruise ship excursions with the shortage of bus drivers at the Sunset Empire Transportation District. Bruce Conner has been exploring other transportation options.

- Finance and Human Resources Manager Jim Grey will be retiring on May 9th. Jim Grey's retirement is bittersweet as Grey has a lot of in-house knowledge of Port operations. The Port has posted for an Accounting Specialist position.
- Commissioners have all received an update from the county-wide biodigester feasibility study.
- The Port will be hosting a roundtable for Senator Wyden on April 13th with the Office of the United States Trade Representative (USTR) at the 10 Pier 1 Building. This is not a meeting with the Port, but the Port is providing the facility for the event.
- Senator Merkley will be hosting a Clatsop County virtual town hall this Thursday.
- The Port is waiting for confirmation from Senator Armitage to schedule a visit.
- The Spring Port Newsletter is available. Isom thanks Melanie Howard and Stacy Bandy for their efforts in publishing and distributing the in-house newsletter.
- The Budget Committee is accepting applications for a vacant seat. Applications are available online.
- Suggests Commissioner Campbell meet with staff to discuss the airport rate amendment. A proposal can be brought up for a vote at the next commission meeting.
- Commissioner McClaine has copies of the Port Newsletter for distribution.
- Commissioner Spence thanks Melanie Howard and Stacy Bandy for their work with the newsletter. Spence adds that Jim Grey has done an outstanding job bringing the Port's finances to their current state.

Upcoming Meeting Dates:

- Regular Session – April 5, 2022 at 4:00 PM
- Workshop Session – April 15, 2022 at 4:00 PM

Adjourned:

Chairman Spence adjourned the meeting at 5:37 PM.

APPROVED:**ATTEST:**

Frank Spence, Board Chairman
Board of Commissioners

Dirk Rohne, Secretary
Board of Commissioners

Respectfully submitted by:
Stacy Bandy
Executive Assistant – Administrative Coordinator

April 5, 2022

Date Approved by Commission



FEBRUARY 2022 FINANCIALS NARRATIVE

For July through February 2022, the Port is showing a \$642,847 operating gain. This operating gain is ahead of prior-year profits by \$468,552 and is \$500,840 ahead of budget projections. Operating revenue YTD is at 114% and operating expense is at 102% of seasonally trended budget. Non-operating income is at 101% and non-operating expense is 100% of budget. Total net income YTD is \$191,687, which is \$521,172 ahead of budget expectations.

The budget surplus/deficit for dockage and rebilled expenses are \$81,425 and \$(-17,327) respectively. Boatyard gross revenues are at roughly 160% of both prior-year and budget expectations. Gross Marina revenues year-to-date are at 107% of budget and 115% of the prior year.

Total gross fuel sales were at 153% of budget and 154% of the prior year but it should be noted that a recent spike in the price of fuel was a largely contributing factor for the month of February. Looking at net fuel sales through February, profits were at 150% of budget and 122% of prior year.

Personnel services came in \$206,586 under budget while materials and services were \$306,840 over budget. Of the overage in materials and services, approximately \$230,000 can be attributed to fuel costs as a result of higher-than-expected fuel sales and increases in fuel prices.

Looking at non-operating totals, most revenues and expenses were reasonably close to budget expectations. Capital spending in February totaled \$237,741; major expenditures included \$130,567 for Marina dredging, \$28,489 for pile replacements, \$20,613 for work on the East Basin Causeway, and \$14,440 for the Boatyard Feasibility Study.

Fuel Sales Summary:

Marina Fuel	Unleaded Sales \$	Unleaded Sales Gal	Unleaded COGS	Unleaded Profit	Diesel Sales \$	Diesel Sales Gal	Diesel COGS	Diesel Profit
Jul - Feb 2022	\$ 400,920	73,336	\$ 263,983	\$ 136,937	\$ 188,856	47,442	\$ 124,083	\$ 64,773
Jul - Feb 2021	\$ 225,250	57,972	\$ 143,260	\$ 81,990	\$ 92,436	36,431	\$ 55,756	\$ 36,680
Airport Fuel	Jet A Sales \$	Jet A Sales Gal	Jet A COGS	Jet A Profit	100LL Sales \$	100LL Sales Gal	100LL COGS	100LL Profit
Jul - Feb 2022	\$ 335,113	79,799	\$ 222,431	\$ 112,682	\$ 60,367	11,146	\$ 48,271	\$ 12,096
Jul - Feb 2021	\$ 263,250	74,612	\$ 126,504	\$ 136,746	\$ 57,863	14,317	\$ 45,134	\$ 12,729

Port of Astoria
Profit & Loss Actual vs. Budget
February 2022

	Actuals Jul 2021 - Feb 2022	Actuals Jul 2020 - Feb 2021	Budget Jul 2021 - Feb 2022	Budget Variance Through Feb	% of Budget Through Feb	Full '21-'22 Budget
<u>Operating Revenues</u>						
Dockage & Vessel Service	789,997	724,806	708,572	81,425	111%	1,180,000
Lease & Rental Income	1,418,178	1,269,967	1,435,505	-17,327	99%	2,163,925
Rebilled Expenses	924,166	846,538	903,002	21,164	102%	1,499,380
Boat Haulout	367,405	226,137	230,185	137,220	160%	390,000
Marina Revenues	397,893	344,317	371,051	26,842	107%	626,480
Fuel Sales	985,256	638,799	644,248	341,008	153%	890,000
Ticket Revenues	4,960	5,290	5,858	-898	85%	8,500
Other Income	78,857	93,813	67,196	11,661	117%	100,800
Total Operating Revenues	4,966,712	4,149,667	4,365,617	601,095	114%	6,859,085
<u>Operating Expenses</u>						
Personnel Services	1,691,164	1,741,867	1,897,750	-206,586	89%	2,879,677
Materials and Services	2,632,700	2,233,504	2,325,860	306,840	113%	3,444,948
Total Operating Expenses	4,323,865	3,975,372	4,223,610	100,255	102%	6,324,625
Income from Operations	642,847	174,295	142,007	500,840	453%	534,460
<u>Non-Operating Revenues</u>						
Property Tax Revenues-Genl Fund	813,226	780,577	787,584	25,642	103%	841,048
Timber Tax Revenues	41,827	59,915	41,827	0	100%	139,458
Other County Revenues	36,084	41,438	38,126	-2,042	95%	39,500
Grants*	2,023,293	754,172	2,023,293	0	100%	4,678,334
Interest Income	1,199	933	5,909	-4,710	20%	8,250
Total Non-Operating Revenues	2,916,841	1,637,034	2,896,739	20,102	101%	5,706,590
<u>Total Non-Operating Expenses</u>						
Capital Outlay*	3,259,258	1,717,728	3,259,258	0	100%	6,881,192
Interest Expense	42,618	94,042	42,516	102	100%	95,000
Principal Expense	66,126	96,982	66,457	-331	100%	220,000
Total Non-Operating Expenses	3,368,002	1,908,752	3,368,231	-230	100%	7,196,192
Net Income (Loss)	191,687	-97,423	-329,485	521,172		-955,142

*Capital Outlay/Grants year-to-date budget set to match Revenue/Expense, not seasonally adjusted.

Port of Astoria

Balance Sheet As of February 2022

	<u>February 28, 2022</u>
ASSETS	
Current Assets	
Cash & Cash Equivalents	
Cash Funds	745
Operating Account #1442	556,885
Payroll Account #5344	5,698
Bornstein MMA #0004	63,298
Money Market #1259	262,322
Total Lewis & Clark Bank	<u>888,203</u>
Total Cash & Cash Equivalents	888,948
Accounts Receivable	962,057
Other Current Assets	1,611,297
Total Current Assets	<u>3,462,303</u>
Fixed Assets	34,408,861
Other Assets	
Long-term Receivables	<u>6,272,121</u>
TOTAL ASSETS	<u><u>44,143,285</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	349,908
Other Current Liabilities	1,043,241
Total Current Liabilities	<u>1,393,149</u>
Long Term Liabilities	
Accrued Vacation Payable	137,170
Accrued Sick Leave	150,986
Notes Payable	13,991,007
Net Pension Liability	2,050,327
OPEB Liability	1,069,338
Pollution Remediation AOC 4 Liability	1,456,000
Less Current Portion LT Debt	<u>-361,076</u>
Total Long Term Liabilities	<u>18,493,752</u>
Total Liabilities	19,886,900
Equity	
Retained Earnings	24,064,698
Net Income	191,687
Total Equity	<u>24,256,384</u>
TOTAL LIABILITIES & EQUITY	<u><u>44,143,285</u></u>



Capital Projects
February 2022
Budget to Actual

DEPARTMENT AND PROJECT			CAPITAL SPENDING & GRANTS - AS BUDGETED			ACTUAL CAPITAL SPENDING & GRANTS			REMAINDER & PRIORITY	
Department	Accounting Reference #	Description	Adopted Capital Expenditure	Adopted Grant Funding	Adopted POA Expense	Expenses through 02/28/2022	Grants Received through 02/28/2022	Expenses through 02/28/2022 NET OF GRANTS	Budgetary Estimate of Remaining POA Expense	Priority Level (1-10) 9=Completed 10=Removed
WFW	32	P2 West 30% Design	40,000		40,000	82,212	-	82,212	(42,212)	1
WFW	33	P2 West Final PS&E Documents; Permitting & Mitigation	250,000		250,000	-	-	-	250,000	1
Airport	04	Backfill and Site Prep Behind Overbay	30,000		30,000	2,573	-	2,573	27,427	2
Airport	05	Backfill and Site Prep Behind Recology	25,000		25,000	6,948	-	6,948	18,053	2
Airport	06	FBO Upgrades	15,000		15,000	20,090	-	20,090	(5,090)	2
WFE - Marinas	26	West Marina Dredging	482,500		482,500	388,663	-	388,663	93,837	2
WFW	28	AOC4	300,000	300,000	-	-	-	-	-	2
Airport	07	Hangar Maintenance	50,000		50,000	-	-	-	50,000	3
WFE - Marinas	22	EMB Dredging - Sampling & Analysis	29,650		29,650	33,843	-	33,843	(4,193)	3
WFW	41	Waterfront Bathymetry	22,000		22,000	-	-	-	22,000	3
Airport	08	Industrial Park	250,000	225,000	25,000	630	-	630	24,370	4
Boatyard	14	Boatyard Feasibility Study	66,666	50,000	16,666	45,448	18,469	26,979	(10,313)	4
Administration	01	2021-22 IT Upgrades	10,000		10,000	-	-	-	10,000	5
Airport	03	Airport Master Plan	107,500	90,000	17,500	5,600	-	5,600	11,900	5
WFW	27	422 Gateway - siding, windows, interior upgrades	75,000		75,000	-	-	-	75,000	6
Airport	02	AIP 26 Apron Ph. 2	2,388,852	2,381,352	7,500	1,590,941	1,524,175	66,766	-	9
WFE - Marinas	23	Marina Piling Replacement (25)	95,000		95,000	133,286	-	133,286	(38,286)	9
WFW	30	Fender Pile Replacement (40) Pier 1 West, Pier 2 East, Pier 2 West	125,000		125,000	273,712	-	273,712	(148,712)	9
Airport	11	Repair Fencing	7,500		7,500	6,200	-	6,200	1,300	9
Airport	13	Vegetation Management	42,500		42,500	43,300	-	43,300	(800)	9
WFW	39	Slip 1 Debris Removal	25,000		25,000	21,750	-	21,750	3,250	9
Airport	09	Overbay Building - windows, siding, exterior upgrades	20,000		20,000	9,695	-	9,695	10,305	9
Boatyard	15	Heat Pump for new shop	5,500		5,500	1,906	-	1,906	3,594	9
WFW	34	Pier 1 Building - paint	25,000		25,000	36,589	-	36,589	-	9
WFW	37	Seal Coat and Stripe Pier 1 Lot	12,500		12,500	26,834	-	26,834	-	9
WFW	29	Central Waterfront Master Plan - Permitting and Design	12,500		12,500	-	-	-	12,500	10
Airport	10	Rehab Tetrahedron	15,000		15,000	-	-	-	15,000	10
Airport	12	Taxiway/Ramp Striping; Closed Runway Marking; 12,000 LF	10,000		10,000	-	-	-	10,000	10
Boatyard	17	Sandblasting Building	10,000		10,000	-	-	-	10,000	10
Boatyard	16	Refurbish Boatyard dually Forklift (new tower and hydraulic components)	20,000		20,000	-	-	-	20,000	10
WFE	18	Central Waterfront Master Plan - Permitting and Design	12,500		12,500	59	-	59	12,441	10
WFE	20	Seal Coat and Stripe Chinook Lot	12,500		12,500	-	-	-	12,500	10
WFE	19	Chinook Building Repairs (roof and interior)	5,000		5,000	-	-	-	5,000	10
WFE - Marinas	21	Causeway Repairs	1,809,980	1,491,810	318,170	205,773	-	205,773	112,397	10
WFE - Marinas	25	T-Dock Power	150,000		150,000	-	-	-	150,000	10
WFE - Marinas	24	Marina Truck	20,000		20,000	-	-	-	20,000	10
WFW	31	Fire suppression/system upgrades - Pier 2	20,000		20,000	-	-	-	20,000	10
WFW	35	Pier 2 East - Repairs based on ODOT reports	50,000		50,000	-	-	-	50,000	10
WFW	38	Security Upgrades: Trident equipment; Pier 1 Generator; Pier 1 Booth	201,544	140,172	61,372	-	-	-	61,372	10
WFW	36	Replace 200' storm water pipe	12,000		12,000	-	-	-	12,000	10
WFW	40	Stormwater Upgrades / Maintenance	20,000		20,000	-	-	-	20,000	10
		Misc				323,207	372,926	(49,719)	-	
TOTALS			6,881,192	4,678,334	2,202,858	3,259,258	1,915,570	1,343,688	894,640	

April 2022

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Mar 27	28	29	30	31	Apr 1	2	
3	4 7PM Astoria City Council Mtg	5 4PM Regular Session 6PM CB City Council Mtg	6 Pacific Coast Congress of Harbormasters & Port Managers 7PM Gearhart City Council Mtg		7	8	9
10	11 4PM Airport Advisory Committee 7PM Seaside City Council Mtg	12 6PM CB City Council Work Mtg 6PM Warrenton City Council Mtg	13 6PM Clatsop Cnty Commission	14	15	16	
17	18 7PM Astoria City Council Mtg	19 4PM Regular Workshop Session	20	21	22	23	
24	25 7PM Seaside City Council Mtg	26 530PM Astoria Planning Commission 6PM Warrenton City Council Mtg 7:30AM AWACC Breakfast Mtg	27 6PM Clatsop Cnty Commission	28 12PM CREST Council Mtg	29	30	

Presents

BE PART OF THE MAGIC



Experience the magic of a Clatsop Community College Education and help students achieve their goals. At the CCC Foundation we believe our entire community benefits when every student has access to the tools and resources they need to help them succeed in school and in life.

What ✨

An engaging fundraising event to raise money in support of CCC students working to complete certificate and degree programs.

Interact with CCC education programs to experience the magic of learning at CCC. Food and beverages will be provided by local community partners with entertainment by Seth the Magician and a live auction.

Impact ✨

The cost of tuition is just one of the factors limiting students from seeking a higher education and career development. While working towards their educational goals, CCC students may need to support themselves and a family or they may face unforeseen emergencies and personal hurdles.

Financial aid and scholarships cover designated costs for students but may not include books, work tools and other education related costs such as transportation, housing assistance and childcare.

As the Foundation evolves its efforts to support students at CCC, we invite you to partner with us so we can ensure that cost is not a barrier to students who are working to complete a certificate or degree program.

When ✨

Saturday, April 30, 2022 Event doors open at 4:30 pm

In addition to the live event an online auction will be open for bids between April 22- April 29, 2022. Online auction bidding will be open to event attendees and the community.

Event Agenda ✨

- 4:30 pm Doors Open to guests & registration
College booths, drinks, food stations, photo booth, Seth the Magician
- 6:30 pm Program, keynote speakers, live auction and special appeal
- 8:00 pm Event Concludes

How to Participate

- Sponsorship
- Community Partnership
- Online Auction
- Attend Event
- Make a Gift By Mail or Online

Event Special Appeal

CCCF will use these funds to assist students and prospective students so they can experience the magic at CCC and complete their certificate and degree programs.

CCC Foundation

Angee Hunt
Executive Director

(503) 338-2300 | ahunt@clatsopcc.edu

Presents

BE PART OF THE MAGIC

Saturday, April 30, 2022 | Patriot Hall CCC Lexington Campus



Sponsorship Partner with the CCC Foundation to share the magic of a CCC Education. Be Part of the Magic is an engaging fundraiser event to help CCC students have access to the tools and resources they need to help them succeed in school and life.

Magic Sponsorship \$5,000 & Beyond

10 admissions with a VIP table, mention in a 60 second radio ad, *Magical Sponsor* placement on event program cover, banner, webpage and listed in The Astorian event ad

Platinum Sponsorship \$4,000

10 admissions, program cover & half page, event acknowledgement, banner & webpage logo

Gold Sponsorship \$2,500

8 admissions, event acknowledgement, half program page, banner & webpage logo

Silver Sponsorship \$1,000

4 admissions, event acknowledgement, name in program, on banner & webpage

Bronze \$500

2 admissions, name in program on banner & webpage

Friend of The CCC Foundation \$250

Name in the event program, and event webpage

*Sponsor guests will receive a welcome drink and food from our community partners
Additional guest tickets are available at a \$35 sponsor rate.*

Pledge to Sponsor *Be Part of the Magic* At The Following Level:

Sponsorship

Total Sponsorship Pledge

Contact Name/Organization/Business: _____

Mailing Address: _____

Email: _____ Phone: _____

Check payment enclosed

Secure payment on Donor Perfect

http://weblink.donorperfect.com/MAGIC_SPONSOR

I am unable to sponsor but would like to pledge a tax-deductible gift to the CCCF in the amount of: _____

Thank you for your support.

Please pledge by April 1, 2022 to be included in our event program.

Contact Angee Hunt, CCCF Exec. Director (503) 338-2306 | ahunt@clatsopcc.edu -- 14 --

POLICY STATEMENT

Section 26.1, 26.23 Objectives/Policy Statement

The Port of Astoria, Oregon, owner of Port of Astoria Regional Airport, has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The Port of Astoria (Port) has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the Port of Astoria has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of the Port of Astoria to ensure that DBEs as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also Port of Astoria's policy to engage in the following actions on a continuing basis:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. To promote the use of DBEs in all types of federally-assisted contracts and procurement activities;
7. To assist the development of firms that can compete successfully in the market place outside the DBE Program; and
8. To provide appropriate flexibility to recipients of Federal financial assistance in establishing and providing opportunities for DBEs.

Matt McGrath, Deputy Director, has been delegated as the DBE Liaison Officer (DBELO). In that capacity, the DBELO is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the Port of Astoria in its financial assistance agreements with the Department of Transportation.

The Port of Astoria has disseminated this policy statement to the Board of Commissioners and all of the components of our organization. We have distributed this statement to DBE and non-DBE business communities that perform work for us on DOT-assisted contracts. The distribution was accomplished by publishing a notification in the regional newspaper, The Oregonian, and by posting a notice on the Port's website.

[Signature of Port's Executive Director]

Date

Printed Name and Title _____